



BURNTISLAND COMMUNITY COUNCIL

FRIDAY, 8th February 2013
7 P.M.
Burgh Chambers.

Draft Minutes

PRESENT:

Alex MacDonald (Chair), Bob Smith (Vice Chair), Isabel Smith (Secretary), John Russell (Treasurer), Gordon Langlands (Minutes Secretary), John Bruce, Christine Dewar, Morag Douglas, Ian McKenzie, Bruce Stuart, Bill Kirkhope (Burgh Buzz), PC Jez Graves (Part-Time).
Cllr Peter George, Cllr Susan Leslie (Part-Time).

ATTENDING: 12 members of the public.

1. Chairman's Opening Remarks and Apologies for Absence

The Chairman welcomed everyone to the meeting and informed the meeting that apologies had been received from Zoe Williamson, Gary Cummins and PS Rachael Burns.

2. Minutes of Previous Meeting (11th January 2013)

There were no corrections to the Minutes.

Minutes agreed, proposed by Bob Smith and seconded by Christine Dewar.

3. Notification of Community Concerns for A.O.B. (Item 8)

1 extra item 8.7 Beacon.

4. Police Report – PS Jez Graves.

PC Graves indicated there had been 6 assaults.

Three initiatives:

1. Parking on High Street (8 tickets issued),
2. Woman Safety Event
3. Speeding day of action.

Three priorities:

1. Speeding (4 tickets),
2. Underage drinking (no issues)
3. Potential break-ins (leaflets handed out to vulnerable properties).

For more detail refer to <http://www.fife.police.uk/default.aspx?page=4233>

Next Community Engagement Meeting, Wednesday 6th March, Pettycur Bay Hotel. 7 pm.

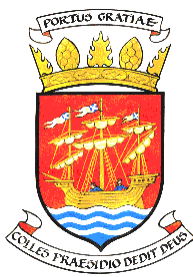
5. Secretary's and Treasurer's Reports

5.1. The Secretary stated all correspondence was up to date and there was nothing to report.

5.2. The Treasurer indicated a free balance of £1,734.02. See Appendix 1.

6. Environment.

6.1. Derek Abbott a Countryside Ranger from Fife Coastal Trust introduced himself. There are 117 miles of coastline from Kincardine to Dysart which he is responsible for on concerns of environment, wildlife and the Fife Coastal Path. Derek can be contacted on 07852 916307.



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6.2. Environmental Report J.Bruce. See Appendix 1.

Action: Cllrs George and Leslie to pursue issues at Fife Council Ward 10 meeting.

Issues discussed:

- 6.2.1. Stairs at Harbour Place need attention.
- 6.2.2. Overgrown branches on West Broomhill Road.
- 6.2.3. Seats taken away on Links possibly for refurbishment.
- 6.2.4. Dog Fouling is a major issue. The sign on the lamppost at the Castle is too small.
- 6.2.5. Pot holes reported to Fife Council are being filled in.
- 6.2.6. The rubbish at the Docks Area has still not been uplifted.
- 6.2.7. Beaches are now the responsibility of Mr Robbie Blyth of Fife Coast and Countryside Trust.

7. Burgh Buzz – Bill Kirkhope.

The January issue has now been distributed. It has increased to 28 pages due to the survey. Advertising has not covered all the costs of this issue. Bruce Stuart and A.N.Other have volunteered to help Morag Douglas in future. Any comments on this issue would be appreciated.

8. Any Other Business.

8.1. Burntisland Sports Group and Burntisland/Kinghorn Sports Hub.

8.1.1. Sports Group: no information from Gillian Lowe.

There is a Steering Group Meeting on 1st March at the Toll Centre.

Bob Smith indicated that the 60x40 pitch proposed with SportsScotland may conflict with Network Rail access.

8.1.2. Sports Hub: There was a Steering Group Meeting of the Sports Hub on Thursday, 7th February at the Burntisland Golf House Club. The Meeting was to prioritise the Action Plan developed from the Open Meeting of all Sports Groups in Burntisland and Kinghorn last year. The main initial actions to be progressed focussed on Communication between Groups and Marketing the Sports Hub to the wider Community.

8.2. Royal Bank of Scotland:

RBS have responded that there is no change in the decision to close the branch.

MSP Claire Baker has arranged a meeting with RBS on Monday 2 p.m.

Action: Morag Douglas and Bob Smith to attend.

8.3. Scottish Water consultation.

A letter has been sent to Scottish water raising concerns and asking to be informed of any plans Scottish Water has to alleviate Surface Water Flooding in the Burntisland area. Refer to BCC website.

8.4. Burger van on the Links:

The latest lease appears to allow for the van to remain all year long whereas the previous lease required the van to vacate the site during the winter months.

This is the first year it has stayed over winter. To remain all year may require planning permission.

This appears to be a Links Management issue.

Action: Cllr Susan Leslie to ascertain how and when this lease can be changed.

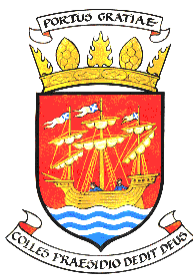
8.5. New Crossing at Alcan:

Cllr Leslie indicated that this was part of the original planning permission.

The crossing was deliberately placed away from homes and the bleeper is switched off at night.

8.6. Burgh Chamber Notice Board:

Cllr Leslie indicated that a new board had been requested and a replacement should be forthcoming.



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8.7. Beacon Centre:

Concern was raised about all the closures and why the centre is closed during school holidays for maintenance.

Action: Alex MacDonald to follow up on these concerns.

9. New Business Items: No new business.

10. Ongoing Business Items

10.1. Review of Local Planning Applications.

Tim Hailey attended the Local Development Plan meeting.

The sites for possible housing developments are under review.

The Forth Ports site (previously targeted for 350 houses and a supermarket) is unlikely to now happen as Forth Ports have long term plans for this area to do with containers at Rosyth.

There are now 4 candidate sites for housing development which include Duncan's Field (Common Good Ground), 3 sites at NewBiggin, two to the North of the Aberdour Road and one to the South. In principle BCC whilst encouraging development, prefers to preserve green space within the town i.e. Duncan's Field. There are no objections to the two sites to the North of Aberdour Road but concerns about the site to the South infringing on the Coastal Path.

Action: Alex MacDonald and Tim Hailey to draft a letter to Fife Council.

10.2. Strategic Projects Group: War Memorial – Still awaiting a response from the Funding Organisations that their Grant can be used for the reduced scope Project.

The railings are the only part of the project which may be eligible for funding from the War Memorials Trust.

Letters of support for this application are required.

Actions: Cllr Susan Leslie to co-ordinate a letter of support from the 3 Councillors.

Morag Douglas to organise a letter from Burntisland Unlimited.

10.3. Improving Communications.

The Survey is under way with 30 responses so far on the web.

It is proposed to allow responses up to the end of February.

10.4. BCC Draft Code of Conduct and Complaints Procedure. See Appendix 3.

Draft read out and approved by BCC.

10.5. Outline Planning Application Approval for New School on Toll Park.

No response from Fife Council regarding the land acquisition or the planning application concerns. Jayne Baxter (MSP) has been contacted but indicated she has no responsibility on this matter but is willing to help expedite a response from Fife Council.

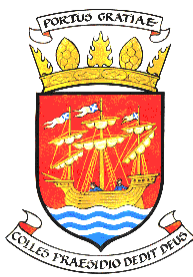
There appears to be detailed correspondence between Fife Council and SEPA.

Ex Councillor, Ron Edwards has summarised the technical concerns regarding Flood Risk

1) 75% of water in the Kirkton Burn comes from Winnyhall/Binnend and is stored and actively managed in the ponds by ALCAN.

2) A tidal surge plus down flow from 1) have not been considered in the Flood Risk Assessment.

Action: Send letter raising these concerns to Fife Council. - Alex MacDonald.



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10.6. Burgh Chambers Clock Tower Repair/ Common Good Fund Property Review.

10.6.1. The Burntisland Burgh Chambers is the responsibility of Fife Council, even though it is held in the Common Good account. Therefore, the Council has a statutory duty to repair the clock tower and restore it to its original condition. Fife Council is responsible for maintenance and John Russell asked if it was possible to see the maintenance records. The cost of restoration appears to be £165,700+. Stone and "bird cage" required to be purchased in advance by £25k from Area Funds and £25k from Burntisland Common Good Fund. The Fife Council is investigating sources of funding.

10.6.2. Burgh Chambers Meeting.

Morag Douglas was invited at short notice to a meeting about the Clock Tower by Cllr George Kay and told Chairman Alex MacDonald that she would be attending this meeting as she had been involved with the Clock Chimes. However this meeting turned out to be about the Burgh Chambers (104 / Burntisland Heritage / Council Office / Chambers / Library) and was attended by all three local councillors, various senior officials of Fife Council and Burntisland Heritage to name but a few. This meeting discussed possible future use of the buildings as well as funding. The BCC is very concerned it was not informed nor invited to such an important meeting.

Action: *Raise a formal complaint with Fife Council regarding Cllr George Kay and the lack of a formal invitation to this very important meeting. - Alex MacDonald.*

10.7. Burntisland Common Good Fund Application Burntisland Bowling Club.

It is still unclear what £s the Bowling Club is contributing to this project.

Since work has already started on the restoration of the club house, it would appear that the common good funding is no longer required.

Action: *Write to Fife Council informing them that work has already started on this project and the application does not appear to be valid / required anymore - Alex MacDonald.*

10.8. BCC Membership Vacancies:

Due to the slightly late delivery of the Burgh Buzz it was proposed to wait till the March meeting to co-opt 2 replacement members.

This was voted on and passed by a majority of the BCC (11:2).

11. Awaiting Update

11.1. Links Community Trust/Links Accounts - No news.

11.2. Burgh Chambers Furniture – No news.

12. Date of Next Meeting

BCC Meeting - Friday, 8th March 2013 with the Community Award at 6:30 followed by the regular BCC meeting at 7:30 p.m.

Venue: Burgh Chambers.



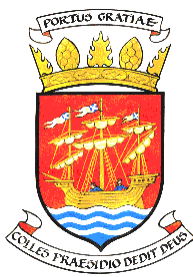
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APPENDIX: 1.

Burntisland Community Council			
Treasurer's Report			
8th February 2013			
Details	Income	Expenditure	Balance
Balance Carried Forward 31/03/12	£3,898.17		
BCC Accounts to 08/02/13 (See Notes)	£6,692.92	£6,626.42	£3,964.67
Notes:			
The overall Community Council Account Balance includes balances held for the individual projects listed below,			
Floral Enhancement	£714.00	£1,200.17	-£486.17
FP balance held in BCC Account 31/03/12	£486.17		
Total Floral Project Balance @ 08/02/13			£0.00
Burgh Buzz	£4,375.00	£4,017.00	£358.00
BB balance held in BCC Account 31/03/12	£1,042.45		
Total Burgh Buzz Balance @ 08/02/13			£1,400.45
Exiles Reception	£250.00	£302.86	-£52.86
Exiles Reception balance held in BCC Account 31/03/12	£21.99		
Total Exiles Reception Balance @ 08/02/13			-£30.87
Chimes balance held in BCC Account 31/03/12	£330.20		£330.20
Total held on Account for Projects			£1,730.65
Burgh Buzz contingency			£500.00
Total held on Account			£2,230.65
Balance available to Community Council @ 08/02/13			£1,734.02
Outstanding Income/Invoices			



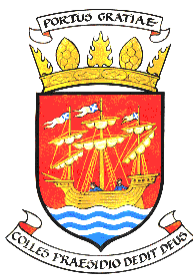
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APPENDIX: 2.

Issue	When Reported	Description	Current Status	When Resolved	Who Responsible
1	October 2012	Tunnel and area leading from links to Beacon Centre	Has been cleaned up.	13 th January 2013	Peter George
2	August 2012	Hut at Crazy Golf has fallen into repair and needs demolished as it has become dangerous.	Now with Scott Cleland of FC. Inspected this week. Report imminent.		Peter George
3	December 2012	Area outside of Jubilee Tavern leading to Kirkton Burn needs a new, higher fence.	Ken Halley of FC has taken photos and is pursuing who owns this.		Peter George
4	October 2012	Palais Stairs and surrounding area.	Has been cleaned up.	13 th January 2013	Peter George
5	November 2012	Stairs from James Park to Dallas Avenue needs cleaned and weeded.	No progress.		Peter George
6	November 2012	Rubbish lying at Dock area near the Beacon.	Still there.		Peter George
7	December 2012	Gritting of pavements and car parks	Pavements in the High street are now being gritted. Cllr Leslie is having discussions with traders about installing discrete grit boxes. A grit bin has been installed at the car park.	January 2013	Susan Leslie
8	June 2012	Dog Fouling	Still a concern. Dog Wardens were on duty recently taking photographs. Cllr George to check what happened.	On-going.	Peter George
9	December 2012	Middle Tunnel on Links. This appears to be rusting. It belongs to RailTrack.	The 3 tunnels were inspected by RailTrack and are in "fair" condition. The middle tunnel will have some work done on it in 2013.		Susan Leslie
10	December 2012	Coastal Path near Colinswell Alcan estate has deteriorated. It is very wet and muddy.	Contacted Heather-Hayes of Fife Coastal and Countryside Trust. Countryside Ranger, Derek Abbott has inspected this area and is pursuing the drainage problem with Bett Homes.		John Bruce
11	January 2013	Shipyards Steps	Still closed to the public.		Peter George
12	January 2013	Graffiti outside Co-op on High Street.	Cllr George to contact appropriate department of Fife Council.		Peter George



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APPENDIX: 3.

This procedure applies where a complaint is made by one member of the Community Council about the actions of another.

Members must attempt to resolve complaints "in house" before going public with their viewpoint and should in the first instance refer the matter to the Chairman or other office bearer.

In turn, the Chairman will try to resolve the matter directly, failing which it will be addressed as soon as possible by a private meeting of all members of the Community Council.

If members are dissatisfied with the resolution of their complaint, they are free to make their views public. However, they should make clear that any views expressed are their own. They should also express their view point in a clear and courteous manner. If they plan to use social media e.g. Facebook, they should ensure that they comment in a manner that would be acceptable for newspaper publication.

In the event of a departure from the above procedure, the provisions of the Complaints Procedure as defined in the Scheme for Community Councils in Fife will apply as if the complainant were a member of the public. That is, the matter will be progressed from Stage 2 of that procedure, namely referral to the Executive Director, Corporate Services.