



Royal Burgh of Burntisland Community Council  
Draft Minutes.

Friday, 9<sup>th</sup> October 2015  
7 p.m. Burgh Chambers.

Present:

Ben Barron, John Bradshaw, John Bruce, Morag Douglas, Tim Hailey, Gordon Langlands, Alex MacDonald, George McLauchlan, John Russell, Bruce Stuart, Bill Symington, Lesley-Anne Cronin, Lesley Backhouse.

Attending:

Bill Kirkhope (Burgh Buzz) 4 members of the public.

**1.0 Chairman's Opening Remarks and Apologies for Absence.**

- 1.1 The Chairman welcomed those present and offered apologies from Colin Fraser, Christine Dewar, Cllr. George Kay, Cllr. Peter George, Cllr. Susan Leslie.
- 1.2 The Chairman offered his thanks to all members who supported the Community Futures event. The Chairman remarked on the success of the day.

**2.0 Minutes from previous meeting (11<sup>th</sup> September 2015)**

- 2.1 Bill Kirkhope asked for it to be noted that the deadline for Octobers' issue was brought forward so that details of the 'bonfire' and not 'Remembrance Day', could be included.
- 2.2 The minutes were proposed Ben Barron and seconded by Tim Hailey.

**3.0 Police Report**

- 3.1 The Chairman read out a short report supplied by Police Scotland. During the previous month, 20 crimes had been reported, 11 had been successfully detected, 2 warnings had been issued, 1 was not regarded as a crime, and 6 remained undetected. It was remarked that this had been a reduction on the number of crimes reported in previous months. The police had also spoken to a number of youths in the High Street area after reports of anti-social behaviour. Police will be out with speed guns over the next few weeks.
- 3.2 Gordon Langlands advised members that he had attended the last Police Community Meeting with Christine Dewar. Concern was expressed, from members of the public, with regard to anti-social behaviour. PC Ross Masterton said that there was not a lot more that he could do and advised members of the public who had concern if they saw anti social behaviour, to phone 999 rather than 101. Gordon Langlands remarked that the police and members of the public know who the youths are. John Bruce remarked on the increase in vandalism over the past two years, recalling damage to FAB sites and also in the last few days, the manager of the Beacon Leisure Centre had reported vandalism to the new Astro turf pitch. John Bruce said that more police were needed in the town in the evening, when these problems are occurring. Geoff Roebottom from the Cromwell Road area said that he and his neighbours had been plagued recently with unruly youths.

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He and his neighbours had joined together to contact the police on 999, when trouble starts. Bruce Stuart wondered if youths from outside the town were involved. Gordon Langlands wondered if alcohol was involved. Bill Symington wondered if anyone had tried talking to those involved. Ben Barron said that Louisa Cocris (Community Education Worker) was presently working with youngsters in the Castle area, but that ant-social behaviour had been ongoing in the area for many years.

- 3.3 Chairman Alex MacDonald remarked that the Community Council had attempted to raise the issue of anti-social behaviour and police numbers over a long period. He thought that it was now time to escalate this and involve our MSPs and MP. This was agreed by members.

*Action-*

*Alex MacDonald to write to our representatives in the Scottish Parliament and at Westminster, registering local concern at the increase in crime in the area and with police coverage within the town. It was agreed that he should also inform the local police inspector of this action.*

**4.0 Secretary's Report**

- 4.1 The Secretary asked if anyone would like to put their name forward to represent the Community Council, on Fife Access Forum. George McLauchlan offered his name. This was accepted.
- 4.2 The Secretary asked if anyone was willing to take over the lead role in the initiative to improve Signage in the town. John Bradshaw offered his name. This was accepted.
- 4.3 The Secretary had received a letter from Fife Health Board asking for a nominated person to contact regarding a new Pharmacy application. Alex MacDonald was nominated and confirmed that it was to be a new-build at 91 High Street. (The old cinema site), he could give no further details other than the name of the applicant and that they intended to open 7 days a week and hoped to be open by June 2016. Alex MacDonald remarked that there was a lot of support in the town for an additional pharmacy, that this was a major point in the Community Survey report. It was agreed that the chairman should reply to Fife Health Board offering our support in general.

*Action-*

*Alex MacDonald to reply to letter from Fife Health Board before 7<sup>th</sup> November 2015.*

**5.0 Treasurer's Report**

- 5.1 See Appendix 1

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**6.0 Environment Report**

- 6.1 John Bruce announced the launch of the ‘See It-Pick It-Bin It’ project on Saturday 10<sup>th</sup> October. As dog fouling was of major concern in the Community Survey, it was hoped that this would go some way to alleviating the problem. John extended his thanks to the following for help in funding this project- Burntisland Community Council, Burntisland Primary School, Floral Action Burntisland, Paul Dow Joinery, Star Tavern, Alba Vets, Print Centre, Hardware Store, Lloyds Pharmacy,
- 6.2 John Bruce had been approached by a member of the public, with regard to discarded fishing tackle and general litter, at the dock area. He has been in contact with Fife Coast and Countryside Trust who will discuss with the owner of the land, the possibility of placing a litter bin in the area. Marine Conservation Society is also aware of the problem. They have posters which can be placed in the area, with the landowner’s permission.
- 6.3 John Bruce informed the meeting that FAB, had been awarded Silver Gilt at the Beautiful Fife Awards. John extended our thanks to FAB and also to Fife Council Parks Department for their efforts throughout the year.
- 6.4 Gordon Langlands felt that too much emphasis was being placed on dog fouling and not enough on litter.  
Alex MacDonald felt that it expressed a positive view i.e. keep the town clean.
- 6.5 Concern was expressed with regards to ‘travellers’ having been parked in the dock area for several days. Alex MacDonald said that he would contact Cllr. Kay with regard to this.

**Actions-**

*John Bruce to follow up on bin for dock area, also to report on response with regard to ‘See-it Pick-it Bin-It’.*

*Alex MacDonald to contact Cllr. Kay with regard to travellers in the dock area.*

**7.0 Review of Local Planning Applications**

- 7.1 Tim Hailey reported that there was little of concern with regard to planning. He did however, advise that we should keep an eye on the application for a Bio-Mass boiler at Scott Timber. The application does not state the size of plant applied for.
- 7.2 Morag Douglas asked Tim if any application had been received with regard to a takeaway licence for the High Street. Alex MacDonald said that we would not be notified of license applications.

**8.0 Burgh Buzz**

- 8.1 Bill Kirkhope advised that the deadline for the next issue is 15<sup>th</sup> October, but advised that any articles should be in, well before this. This is to allow details for the bonfire and for Armistice Day to be published.

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**9.0 Any Other Business**

9.1 Child Protection Policy:

Alex MacDonald advised the council that some of the funding applications being considered for the Links play areas could not proceed unless The Community Council had a Child Protection Policy in place. Alex showed members a copy of a draft policy he pulled from the internet. Lesley Backhouse, advised members that she has all the necessary qualifications with regard to child protection. It was agreed that Lesley should be left with the draft policy and liaise with The Links Play Area Group with regard to child protection issues. Alex will go ahead with the applications.

9.2 Armistice Sunday 8<sup>th</sup> November:

John Russell advised members that a parade application had been applied for, wreaths ordered and letters sent to the relevant organizations. Tim Hailey wondered if the area at the War Memorial was going to be tidied up. John Bruce drew member's attention to the fact that it was the 70<sup>th</sup> anniversary of the end of WWII. He thought that it would be appropriate if the names of the 42 fallen in that war were read out during the service. Bill Symington suggested that as with last years' ceremony, children should be asked to do this. It was agreed that the Scouts, Guides and ATC should be asked to do this. Gordon Langlands thought that it would be a good idea for those reading out the names, to use an amplifier. This was agreed.

9.2.1 Remembrance Day Parade- Sunday 8<sup>th</sup> November, 9.45a.m. at the Burgh Chambers, 10.30 at Harbour Place.

9.3 Bowling Club:

It was brought to members' attention that the Ladies Team at the Bowling Club had won the Kirkcaldy Ladies League for the first time. It was thought appropriate that congratulations should be offered.

9.4 Community Resilience:

Lesley-Anne Cronin reported that she had attended the meeting in Edinburgh and would report more fully at a later date.

*Actions-*

*Lesley Backhouse to work with the Links Play Area Group, with regard to Child Protection Policy, also to consider the Draft policy provided by Alex and see if it is suitable.*

*Alex MacDonald to contact appropriate department with regard to tidying up the area at the War Memorial.*

*John Bruce to contact Scouts, Guides and ATC with regard to reading out names of fallen in WWII.*

*Alex MacDonald to contact the Secretary of the Bowling Club to offer congratulations to the ladies team.*

*Lesley Anne Cronin to report on Community Resilience Seminar.*

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**10.0 New Business**

- 10.1 George McLauchlan asked if there was any update on Superfast Broadband in the area. He pointed out that we had been promised connection by July of 2014, but so far nothing has happened. Alex MacDonald said he would follow this up.

*Action-*

*Alex MacDonald to contact British Telecom with regard to a connection date for Superfast Broadband.*

**11.0 Ongoing Business**

- 11.1 Letter to Scott Clelland:  
This has been sent and received. Scott and his team were delighted.
- 11.2 Street Signage- See 4.2.
- 11.3 Valuation of land at Castle:  
Gordon Langlands has had a reply from Cllr Peter George.  
The value is stated at £4.5k.
- 11.4 Congratulations have been sent to Mrs Douglas and FAB.
- 11.5 Town Clock Chimes:  
Gordon Langlands reported that the issue had been brought up at the Area Ward Meeting and Fife Councillors are expecting a report.

*Action-*

*Councillors to report on reintroduction of clock chimes.*

**12.0 Awaiting Update**

- 12.01 Half Moon/ Sailors Walk. Nothing further to report.
- 12.02 Toll Park Pitches. Nothing Further to report.
- 12.03 Rossend Neighbourhood Action Plan.  
Ben Barron reported that the Community Barbecue had been a success and that a lot of information had been gathered with regard to what people want in the area. Ben said that the information had been gathered by the council and that it would be up to them how and when the information was published. Gordon Langlands stressed that it was important that the information was communicated to both the Community Council and to local residents.
- 12.04 East/West Links Play Area.  
Morag Douglas said that the group had decided that rather than treating the project as one, that they would be treated as separate projects. This appeared to be a better idea and helped to focus attention. The Community Council would still be overseeing both projects.
- 12.05 Community Futures update:  
Alex MacDonald commented on the strong positive feedback from the event on the 26<sup>th</sup> September. He read out the top ten priorities identified by the survey. He told the meeting that we must now decide how to proceed and whether we go on to the next step and produce a Community Action Plan. He said that Lesley Campbell has asked for a meeting with the steering group. It was generally agreed that the group would like to meet before seeing Lesley to discuss the report. This was

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agreed and Alex said that he would arrange a meeting before the next Council meeting on the 13<sup>th</sup> Nov.

George McLauchlan raised the issue of the low profile offered by the Community Council at the event. He thought that we should have a higher profile as a body, and blow our own trumpet a bit more.

12.06 Kirkton Church:

George McLauchlan reported that the group were still pursuing the final £12,000. Several applications for funding are being pursued and it is hoped that this amount can be met. The shortfall, will however, not hold up the project. Heritage Lottery permission to start is expected by 16<sup>th</sup> October and the appointment of a stage 1 architect will follow shortly after. The group will be working closely with Property Services in Glenrothes, who will assist in tendering and procurement. Again he hoped that a start would be made before the end of the year.

12.07 Badges- Alex MacDonald again produced several sample badges for members to choose from. It was generally felt that the middle option (a round Badge), which has the towns coat of arms on, would be most suitable. It was commented that any wording could be engraved on the back. Alex was asked to proceed and get costing.

*Action-*

*Cllr George to report on Half Moon/ Sailors Walk,*

*Cllr Leslie to report on the Toll pitches,*

*Ben Barron to find out from Fife Council when findings from Rossend Survey will be published.*

*Morag Douglas to continue update, on East/West Links play areas.*

*Alex MacDonald to arrange for meeting of Burntisland Futures steering group prior to meeting with STAR before next BCC meeting.*

*Alex MacDonald to also pursue costing for the badge chosen.*

*George McLauchlan to continue to update on Kirkton Church.*

**13.0 Date of Next Meeting- Friday 13<sup>th</sup> November, Burgh Chambers, 7.00pm.**

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Appendix: 1

<b>Burntisland Community Council</b>			
<b>Treasurer's Report</b>			
<b>9th October 2015</b>			
Details	Income	Expenditure	Balance
Balance Carried Forward 31/03/15	£824.07		
BCC Accounts to 09/10/15 (See Notes)	£12,238.32	£5,786.04	<b>£7,276.35</b>
<b>Notes:</b>			
The overall Community Council Account Balance includes balances held for the individual projects listed below.			
Burntisland Community Futures	£10,900.00	£5,536.75	£5,363.25
Burntisland Community Futures balance held in BCC Account 31/03/15	£0.00		
<b>Total Burntisland Community Futures Balance @ 09/10/15</b>			<b>£5,363.25</b>
Exiles Reception	£0.00	£149.04	-£149.04
Exiles Reception balance held in BCC Account 31/03/14	£17.67		
<b>Total Exiles Reception Balance @ 09/10/15</b>			<b>-£131.37</b>
Chimes balance held in BCC Account 31/03/14	£330.20		£330.20
War Memorial Project	£46,390.66	£47,960.64	-£1,569.98
War Memorial balance held in BCC Account 31/03/14	£1,500.00		
<b>Total War Memorial Balance @ 09/10/15</b>			<b>-£69.98</b>
<b>Total held on Account for Projects</b>			<b>£5,894.80</b>
<b>Total held on Account</b>			<b>£5,894.80</b>
<b>Balance available to Community Council @ 10 (See Notes)</b>			<b>£1,381.55</b>