

BURNTISLAND COMMUNITY COUNCIL

FRIDAY, 11 October 2013
7.00 P.M.
Burgh Chambers.

Draft Minutes

PRESENT:

Alex MacDonald (Chair), Bob Smith (Vice-Chair), Isabel Smith (Secretary), John Russell (Treasurer), Gordon Langlands (Joint Minutes Secretary), Hazel McGraw (Joint Minutes Secretary), Gary Cummins, Christine Dewar, Tim Hailey, Ian McKenzie, Bruce Stuart, Sgt. David Snowdon, Cllr Peter George, Cllr George Kay, Bill Kirkhope (Burgh Buzz)

ATTENDING: 7 members of the public.

1. Chairman's Opening Remarks and Apologies for Absence

The Chairman welcomed everyone to the meeting and informed the meeting that apologies had been received from John Bradshaw, John Bruce, Morag Douglas and, Cllr Susan Leslie

2. Minutes of Previous Meeting (13 September 2013)

The minutes were agreed, proposed by Bob Smith and seconded by Christine Dewar.

3. Notification of Community Concerns for A.O.B. (Item 8): Three new items 8.1, 8.2 and 8.3.

4. Police Report – PS Snowdon.

Police Sgt David Snowdon advised he was the temporary replacement for Sgt Stuart Davidson, his time was divided between Burntisland and Kirkcaldy, the situation was under review.

It was noted that 30 crimes had been reported in Burntisland in the last period, with 21 detected and 9 ongoing

It was advised that police were aware of anti-social behaviour on the High Street and six officers would be on the beat that evening to address this however it was important that such behaviour was reported to allow it to be dealt with.

In response to a question from a member of the public Sgt Snowdon advised that selling and possessing laser lights was not illegal however irresponsible use was and should be reported.

It was agreed to deal with agenda item 9.1 and 9.2 next in case Sgt Snowdon was called away.

9.1 Review of Public Service Counter Provisions – Burntisland Police Station

Concerns were noted regarding the survey of counter usage, with data only collected on three days in Burntisland. Looking at average visits per hour Burntisland received 3 visits per opening hour, a rate which is identical to 8 of the other stations. The remaining two stations recorded 1 and 4 visits per opening hour.

There was provision for the public to contact police via the 101 service and backdoor access would still be available.

There was a general discussion and all agreed no decision could be based on the survey data.

Action: Alec MacDonald to respond to the consultation querying the use of the survey and noting BCC opposition to closing counter provision at Burntisland on this basis.

9.2 Traffic Warden Review

Effectively no change in Fife where parking attendants already deal with parking offences unless vehicles were posing a danger to other traffic.

Sgt Snowdon left the meeting

5. Secretary's and Treasurer's Reports

- 5.1.** The Secretary reported she would contact the Headmistress of Burntisland Primary School to request confirmation of the date the school will hold the Scots Verse Competition to enable us to set a date for the Prize Giving at our next meeting in November.
- 5.2.** The Treasurer indicated a balance available of £1654..The Treasurers report is attached at Appendix 1.

6. Environment.

- 6.1.** Environment issues report by John Bruce see Appendix 2
A successful and well attended beach clean and dog fouling survey was held on 28 September 2013, with volunteers grateful for the refreshments provided by BCC afterwards. Thanks to John Russell, Christine Dewar and Isabel Smith.
- 6.2.** A summary of issues and updates is included at Appendix 3.

7. Burgh Buzz – Bill Kirkhope.

- 7.1** The deadline for articles is Sunday 13 October 2013. Bill Kirkhope hopes to include a report on the Topping-Out Ceremony at the new school. Details of the bonfire and fireworks display will also be included.
- 7.2** The Burgh Buzz now has its own bank account and the contingency fund is no longer required.

8. Any Other Business.

8.1. School travel plans – Shipyard Park path

The draft school travel plans for the new school routes 2A/B use Aberdour Road, a potentially safer route would be to use the Shipyard Park path however this route would need lighting. For lighting to be put in place the Transport Dept would need to adopt this path which was put in place at the request of BCC. Cllr Kay had attempted to have this path adopted on several occasions without success.

Action: Cllr George to include in the next Ward Meeting

The car wash on Aberdour Road did not have a solids trap causing blocked drains and run off.

Action: Cllr George Kay to investigate

8.2. A member of the public raised the possibility of having a large floral display at the entrance to the town.

Action: Alex MacDonald to discuss with FAB

8.3 A member of the public raised the placing and use of 'scatter flats' in the town by Fife Council. Alex MacDonald stated this was not a matter for BCC and should be raised with councillors.

9. New Business Items

- 9.1.** See item 4 Police Report.
- 9.2.** See item 4 Police Report
- 9.3.** Kirkcaldy Area Committee – Wednesday 23 October 2013.
The first part of the meeting will be the formal area meeting with public observers but no comments. The second part is an informal meeting with the public invited to participate. Please notify the Secretary if wishing to attend or submit topics for discussion.
- 9.4.** Links Fairground Wash-up meeting

No major issues to report or significant complaints beyond parking on the Links.
The cost for trade stalls on Games Day is high compared to similar events and numbers are declining. Fife Council to review pricing.

9.5. Remembrance Sunday

Arrangements are progressing and final information will be disseminated next week.
Five BCC members will attend.

9.6. Facebook

Gordon Langlands is looking to further development the BCC Facebook page with assistance from Morag Douglas. The site will be used to provide information and carry out opinion polls.

10. Ongoing Business Items

10.1. Review of Local Planning Applications.

An application has been lodged for a broadband cabinet at 95 High Street

Action: Tim Hailey to query the location of the cabinet on the pavement.

An application has been lodged for a single storey extension at Bolam Drive

There have been two formal requests for EIAs screening public opinion regarding the placement of wind turbines at Roundhouse and Dunearn. No comment at this stage.

The planning application for a wind turbine at Balbie Farm has been dropped.

10.2. Community Emergency Planning.

A draft has been circulated.

Action: BCC members to give John Bradshaw feedback on the Draft.

10.3. Community Council vacancy

There were 2 applicants for the vacancy on the BCC and at the last meeting the vote was drawn. The vote was repeated and Damien Purcell was successful

10.4. Kirkton Graveyard

Bereavement Services have been identified as being responsible for upkeep. They have identified a funding source but the extent of work needed will not be known until the vegetation has been removed.

11. Awaiting Update

11.1. Burgh Chamber Clock Tower Repair / Common Good Fund Property Review Report.

No update.

11.2. Burgh Chambers Furniture.

Funding has been approved and the renovation will commence once it is in place..

11.3. Burntisland/Kinghorn Sports Hub.

Two thirds of funding is in place for the synthetic pitch with an application underway. Funding is being sought for the MUGA. The two could go ahead independently

11.4. Strategic Projects Group: War Memorial / Haugh Road.

Contract has been awarded and work will commence 18 November 2013.

Wreaths will be removed prior to work beginning and placed on railings. Will continue to engage the Quantity Surveyor in discussions of timeline.

11.5. Gas fracking in Fife.

Update at next meeting following meeting with Friends of the Earth

11.6. Proposed Community Action Plan

Some potential funding options have been identified.

Sub-group to meet again before submitting applications.

12. Date of Next Meeting

BCC Meeting - Friday, 8 November 2013 at 7 p.m. Venue: Burgh Chambers.

APPENDIX 1 - Treasurer's Report

Burntisland Community Council				
Treasurer's Report				
11th October 2013				
Details	Income	Expenditure	Balance	
Balance Carried Forward 31/03/13	£2,216.12			
BCC Accounts to 11/10/13 (See Notes)	£3,595.04	£3,271.24		£2,539.92
Notes:				
The overall Community Council Account Balance includes balances held for the individual projects listed below, as well as a Burgh Buzz contingency fund. This is currently £500.				
Burgh Buzz	£1,640.00	£2,164.45		-£524.45
BB balance held in BCC Account 31/03/13	£524.45			
Total Burgh Buzz Balance @ 11/10/13				£0.00
Exiles Reception	£280.00	£284.32		-£24.32
Exiles Reception balance held in BCC Account 31/03/13	-£30.87			
Total Exiles Reception Balance @ 11/10/13				-£55.19
Chimes balance held in BCC Account 31/03/13	£330.20			£330.20
Total held on Account for Projects				£385.39
Burgh Buzz contingency				£500.00
Total held on Account				£885.39
Balance available to Community Council @ 11/10/13				£1,654.53
Outstanding Income/Invoices				

APPENDIX: 2 – Environment Issues Report

ENVIRONMENT ISSUES FOR MEETING FRIDAY 11TH OCTOBER 13

DOG FOULING/BEACH CLEAN UP

BCC organized a beach clean up supported by the Parent Council in conjunction with Keep Scotland Beautiful campaign.

This was carried out on Saturday 28th September 13 and our thanks go to all the volunteers who came along on the day to help clean up the area thanks also goes to community councillor John Russell ,Christine Dewar, Isabel Smith for laying on refreshments at the Burgh Chambers afterward this was much appreciated by all.

We have done a survey of Dog Fouling throughout the town over the last week and on the day of the clean up our findings on the Links, Beach Area was extremely disappointing **31 un-bagged poo on the Beach Promenade 14 on the Beach 26 on the Links** a full survey report has been forwarded to Keep Scotland Beautiful campaign we will be looking further at the auditing of our paths and pavements organized by Living Streets a national charity that stands up for pedestrians who work to create safe and attractive streets where it is great to walk more information on this project will be provided on a later date

FLORAL ACTION BURNTISLAND

I am pleased to announce that FAB have been successful in achieving a Silver Award from both Beautiful Scotland and Beautiful Fife in the recent competitions in the town.

The BCC appreciate the efforts made by FAB to make Burntisland look fabulous and must say they have certainly achieved their aim and done an excellent job.

May we wish them well in their future projects and thank them for all their hard work

HAUGH ROAD PAVEMENT

I have received complaints regarding the condition of the pavements along Haugh Road this pavement is used regular by parents and school children going to and from school and requires some attention to avoid anyone injuring themselves due to the condition I have reported this matter to Cllr Peter George and trust he will report to the department responsible and get it repaired.

BURNTISLAND CEMETERY

I am presently waiting to establish the date to re visit the cemetery with Cllr Kay and Liz Murphy of Fife Council should have an up-date for our next BCC meeting on Friday 8th November 13

JOHN BRUCE

APPENDIX: 3 – Environmental Summary.

Issue	When Reported	Description	Current Status	When Resolved	Who Responsible
3	December 2012	Area outside of Jubilee Tavern leading to Kirkton Burn needs a new gate.	Ken Halley of FC has taken photos and is pursuing who owns this. Reported	On going.	Cllr George
6	November 2012	Rubbish lying at Dock area near the Beacon and asbestos near Blue Shed.	Still there. Forth Ports need to give permission. In hand.		Cllr George
8	June 2012	Dog Fouling. Dog bins requested for Colinswell Road / Kininmonth Av., Craigkennochie and Coastal Path.	Still receiving complaints. One resident from Ferguson Place has been reported.	On-going.	Cllr George, Cllr Leslie
9	December 2012	Middle Tunnel on Links. This appears to be rusting. It belongs to Rail Track.	The 3 tunnels were inspected by RailTrack and are in "fair" condition. The middle tunnel will have some work done on it in 2013.		Cllr Leslie
10	December 2012	Coastal Path near Colinswell Alcan estate has deteriorated. It is very wet and muddy.	Engineers from Fife Coastal and Countryside Trust will visit on 11 th March. Some repair work carried out. Bank may be turfed.	On-going.	John Bruce
11	January 2013	Shipyards Steps	Still closed to the public. Estimate of £63k thought to be excessive.		Cllr George Cllr Kay.
13	February 2013	Stairs at Harbour Place need attention.		Been reported.	Cllr George
16	March 2013	Red Tunnel needs stairs repaired and a railing.			Cllr George
20	April 2013	Coastal Sea Wall between Aberdour and Burntisland.	Work commencing shortly.		John Bruce.
21	April 2013	Old street lamp posts.	Need removed on Kirkton Road and Collinswell roundabout.		John Bruce.
23	April 2013	Fly tipping near Monks Walk		Cleared	Cllr George
25	April 2013	Old Admiralty ground needs cleared.	MoD land		Cllr George.
28	May 2013	Coastal Path from Alcan to Waterfall Dangerous for bicycles due to stones.			John Bruce.
29	May 2013	Older houses in Sommerville Street need maintenance.			John Bruce
31	June 2013	Cemetery	Two weekly visits in place		John Bruce Cllr Kay.
32	June 2013	Palais Stairs	Needs weeded.		Cllr Leslie.
35	June 2013	Path from Starley Hall to Burntisland along Aberdour Road.	Large weeds and soil reducing width of footpath.		Cllr Leslie.
36	August 2013	Path from Glebe Place to Meadowfield.	Lamp post needed		Cllr George.
38	August 2013	Safer route to school	No update.		Cllr George
39	September	Kirkton Cemetery	Requires significant maintenance.		Cllr Kay.
Issues highlighted in GREEN as completed will be removed in the next Summary.					