



Royal Burgh of Burntisland Community Council
Draft Minutes.

Friday 11th December 2015
7.00pm Burgh Chambers.

Present:

Christine Dewar, John Bradshaw, John Bruce, Ben Barron, Morag Douglas, Gordon Langlands, Alex MacDonald, George McLauchlan, John Russell, Bruce Stuart, Leslie Backhouse.

Attending:

Paul Briscoe (Burgh Buzz), Scott Sweaton (FAB), 2 members of the public.

1.0 Chairman's Opening Remarks and Apologies for Absence.

- 1.1 The Chairman thanked those members who assisted with the 'Scots Verse' presentation and commented on how well it was attended.
- 1.2 Apologies from Leslie-Anne Cronin, Bill Symington, Tim Hailey, Cllr. Leslie, Bill Kirkhope.
- 1.3 Apologies from Cllr. George and John Bradshaw who will have to leave at 8.00pm.

2.0 Minutes from previous meeting (13th November 2015)

- 2.1 The Chairman asked for item 9.6 to be amended to read 'banner' instead of 'mascot'. This was agreed.
- 2.2 Minutes proposed by Ben Barron and seconded by Leslie Backhouse.

3.0 Police Report

- 3.1 The Chairman read out a prepared report from PC Masterton. 20 cases had been reported in the previous four weeks, 11 had been detected and the remainder were being pursued. Calls to the police with regard to unsocial behaviour had dropped considerably since the introduction of an action plan on 18th October. Several groups of youths and individuals had been spoken to and advised of a 'Zero Tolerance' approach to anti social behaviour. PC Masterton again apologised for being unable to attend in person, but assured members that he would continue to provide a written report.
- 3.2 Cllr Kay advised members that the local police had now been supplied with a vehicle when on duty. Cllr Kay also advised members that he has asked Fife Council to bring forward their questionnaire on Community Policing, these should be sent out to Councillors and Community Councils in the near future; he asked that all members reply to this. It was agreed that the secretary would distribute these to members and collate the replies.
- 3.3 Paul Briscoe read a reply from Police Scotland to the letter sent by Bill Kirkhope with regard to Community Policing and the increase in anti-social behaviour in Burntisland.

Action: Secretary to re-distribute Community Policing Questionnaire.

Secretary's Report

- 3.4 The secretary has lodged the amended Constitution with Fife Council and posted the updates on-line.
- 3.5 The secretary has met with transport officials from Fife Council with regard to parking on the High Street. It was decided that the introduction of double-double yellow lines would not be the appropriate way forward. Additional patrols have been requested. It would be helpful if we could supply the critical times when parking is worse. The Secretary advised that he would post reminders of poor parking on to Facebook.
- 3.6 The closing date for Scottish Civic Trust Award nominations is 31st January. Leslie Backhouse said that she would read through the documentation on-line and report back to the Secretary.

Actions-

Secretary to advise Transportation on most appropriate times for traffic wardens to attend.

Leslie Backhouse to report back on Scottish Civic Trust Award document.

4.0 Treasurers Report

- 4.1 *See Appendix 1*
- 4.2 The Treasurer advised members that the remaining cash balance was very low and that further commitments had already been made. He advised caution with further committing to projects.
- 4.3 George McLauchlan asked if a sub committee could be formed to assist in raising additional funds the Chairman thought this a good idea. John Russell, Leslie Backhouse and George McLauchlan agreed to form this sub-committee.

Action: John Russell, Leslie Backhouse and George McLauchlan to liaise on fund raising.

5.0 Environment Report (John Bruce)

- 5.1 John has been approached by several people with regard to the lack of dog mess bins, between Burntisland and Aberdour. It was agreed that Fife Coast and Countryside Trust would be the best agency to contact.
- 5.2 John advised that he has been in contact with Forth Ports Authority with regard to the placement of bins for discarded fishing tackle. Forth Ports have given permission for these to be sited at the breakwater. The bins will be supplied by Fife Coast and Countryside Trust and emptied by Marine Conservation.
- 5.3 Cllr. George advised that discussions were still ongoing with regard to ownership of ground near Sailors walk and that transference of ownership of the Shipyard Stairs was progressing.
- 5.4 Cllr. Kay advised that work to tidy-up the Lammerlaws was in hand. He advised that he had seen the proposals and that they were fairly comprehensive.

Actions:

John Bruce to contact Fife Coast and Countryside Trust re dog bins. Cllr George to report back on ownership issue with half moon and on progress with Lammerlaws (landslip).

6.0 Review of Planning Applications.

Nothing of concern.

7.0 Burgh Buzz (Paul Briscoe).

Paul advised that the deadline for the next issue was 5th January 2016.

8.0 Any Other Business.

- 8.1 Royal Burgh signage. John Bradshaw offered to contact Fife Council with regard to having the signage coming into town reflect the towns' 'Royal Burgh' status.
- 8.2 Mossmorran. Alex MacDonald advised that at the meeting of the Mossmorran and Braefoot Bay Liaison Committee, it was announced that a contract had been signed with INIOS, at Grangemouth, to supply ethane to the Fife plant. This will extend the operational life of the plant. Alex also said that 70 tickets had been set aside to Burntisland for the annual Burns's Supper. These had been allocated.
- 8.3 Cowdenbeath Road Flooding. It was indicated that 3 accidents had been due in recent weeks to water running off the Binn. This was due in part to the exceptional rainfall. Alex MacDonald has spoken to Fife Council who are putting in place warning signs, they will also examine drainage. Cllr. Kay advised that he had been up to the scene and observed that large delivery lorries also park on the road edge nearby. He is trying to get the 30mph signs moved further up the road. He also indicated that additional funding had been added to the budget to deal with problems on Cowdenbeath Road. The situation will be monitored.
- 8.4 Cemetery. Christine Dewar informed the meeting that three people had been interred in the wrong plot in recent months. Christine wondered if safeguards had been put in place to avoid this distressing situation recurring. This matter is being taken up by all three councillors.
- 8.5 Town Twinning. Cllr Kay advised the meeting that 2016 is the 70th anniversary of the town being twinned with Flekkefjord. Special celebrations will be held in July to mark the occasion. A large contingent is expected from Flekkefjord. The town will be exceptionally busy, with the Pipe Band competition, Highland Games and events on the Links. John Bradshaw offered the Community Council's full support.
- 8.6 Christmas Lights. Christine Dewar asked that the Jubilee tavern be recognised for their effort in decorations at the Kirkton and on the money raised through this effort. It was agreed that the Chairman would send a congratulatory letter to Mr. Henderson.
- 8.7 Community Garden Project. Scott Sweaton from FAB told the meeting of FABs plans to create a Community Garden in the area presently occupied by the Rose Garden. Scott said that this already had the full backing of Fife Council leisure and Recreation and he hoped that he could look for similar backing from BCC. It was envisaged that the project would have a timescale of two to three years. It would be financed from grants and sponsorship and would include future maintenance. The Community Council backed this plan unanimously.

Actions:

John Bradshaw to contact Transportation re Royal Burgh signs.

Cllr. Kay to report back on flooding at Cowdenbeath road.

Councillors to report back on wrong grave mix-up.

Cllr Kay to keep CC informed on Town Twinning arrangements.

Chairman to send letter to Jubilee Tavern re Christmas lights/fundraising.

9.0 New Business Items

- 9.1 Pavement Cowdenbeath Road. Cllr. Kay advised that Transportation department were aware of the area in question and were monitoring the situation.
- 9.2 Children's unsafe behaviour on Glebe Place. John Bruce said that he had had a reply from the Head Teacher who advised him that she would be contacting all teachers and Junior Road Safety Officers, to remind pupils of safe behaviour on the road to school.
- 9.3 Harbour/Castle Neighbourhood Development Plan. Gordon Langlands indicated that he was unhappy with the way the NDP was working and how it ignored the Harbour area and was focused only on the Castle. He felt that there was little or no consultation with the wider community and that we only heard about initiatives once the big decisions had been made. Morag Douglas agreed with this and felt that there was a need for better understanding of what was going on. She was concerned how the public would perceive Fife Council providing funds for upgrading a play park at the Castle and not for other play parks in Burntisland. Cllr. Kay said that he works with other NDPs in his area and there is not the same problem, he feels that he is being isolated with what is happening in the Castle area. There was some discussion regarding the possibility that Fife Council may provide off street parking for individual properties. Alex MacDonald felt that communication so far had not been good. It was generally felt that the Castle area is not an isolated scheme and is very much a part of Burntisland and that decisions taken about the Castle area will impact on the wider community. Gordon Langlands commented that a new adventure play park had been provided by an initiative in 2006 and he did not believe that new or upgraded play parks helped to reduce deprivation. It was agreed that the Chairman would write to Izzy Whyte at Fife Council to ask for regular updates on what is happening with the NDP in the town and for more integrated involvement in the projects.
- 9.4 Integrated Social Care Survey. Leslie Backhouse advised the meeting that due to the length of the supporting document she needed more time before completing the questionnaire.

Actions-:

Chairman to contact Izzy Whyte re NDP.

Leslie Backhouse to report on Integrated Social Care questionnaire.

10.0 Awaiting Update.

- 10.1 Pavement Cowdenbeath Road. Cllr. Kay advised that Transportation department were aware of the area in question and were monitoring the situation.
- 10.2 Children's unsafe behaviour on Glebe Place. John Bruce said that he had had a reply from the Head Teacher who advised him that she would be contacting all teachers and Junior Road Safety Officers, to remind pupils of safe behaviour on the road to school.
- 10.3 Neighbourhood Development Plan. Gordon Langlands indicated that he was unhappy with the way the NDP was working. He felt that there was little or no consultation with the wider community and that we only heard about initiatives once they had been implemented. Morag Douglas agreed with this and felt that there was a need for better understanding of what was going on. Cllr. Kay said that he works with other NDPs in his area and there is not the same problem, he feels that he is being isolated with what is happening in the Castle area. Alex MacDonald felt that communication so far had not been good. It was generally felt that the Castle area is not an isolated scheme and is very much a part of the wider Burntisland, and that decisions taken about the Castle area will impact on the wider community. It was agreed that the Chairman would write to Izzy Whyte at Fife Council to ask for regular updates on what is happening with the NDP in the town and for more integrated involvement in the projects.
- 10.4 Integrated Social Care Survey. Leslie Backhouse advised the meeting that due to the length of the document she is still working through it, but will report back.
- 10.5 Scottish Parliament Half Day Conference. George McLauchlan reported that he had attended this event in Dunfermline. The Conference had given an invaluable insight into how the Scottish Parliament works and how individuals and organizations can communicate with their representatives.
- 10.6 Post Office Opening Hours. Alex MacDonald advised that he had done everything in his power to bring the situation to the attention of the Post Office. This was a private business and there was not much more that he could do. George McLauchlan suggested contacting the Regulator. George said he would try and get contact details.
- 10.7 Toll Centre Common Good Application. Nothing further to report.
- 10.8 Pipe Band Banner. This has been returned to the Town Hall.
- 10.9 Superfast Broadband. A member of the public had been out looking at the number of switch boxes that had been changed over. He identified four that still required changing. However, there is still no way of finding out when this is likely to be done.
- 10.10 Town Clock Chimes. The chimes have been reinstalled, however they only strike the hours and it was generally felt that they could be louder. John Russell felt that they did not sound like the old bells. Morag Douglas pointed out that the Town Clock was number one priority in the consultation process. John Bruce asked Cllr. Kay if funding had been applied for in next years budget to re-instate the steeple and clock. Cllr Kay will pursue the issue of the chimes and also ensure that an application for funding is lodged.

- 10.11 Burntisland Futures. Nothing further to report.
- 10.12 The Signage has been agreed and the project is well in advance for completion by the end of March.
Cllr. Kay advised that the problem with sighting the board at the station had been resolved and that it would be placed in the original position.
- 10.13 Half Moon/ Sailors Walk. This project is in abeyance until ownership of the land can be determined.
- 10.14 Toll Park. Nothing further to report.
- 10.15 East/West Links Play Area. Morag Douglas advised that both projects are progressing with fundraising progressing well for East Links and design issues being worked on for West Links.
- 10.16 Kirkton Cemetery Project. George McLauchlan reported that little progress has been achieved due to the extremely poor weather.
- 10.17 Suitable Badge. Alex MacDonald advised that these had been ordered but as they were coming from abroad there would be slight delay.
- 10.18 Nominations for Citizen of the Year.
The Council went into private session to discuss nominations.

Actions-:

George McLauchlan on Postal Regulator.

Cllr Kay to investigate making chimes louder and to ensure that application for funding is applied for.

Morag to update on Playparks

George McLauchlan to report on Kirkton Cemetery.

11.0 **Date of Next Meeting:** 8th January 2016

Minutes by: George D. McLauchlan 13th December 2015

Appendix 1:

Burntisland Community Council			
Treasurer's Report			
11th December 2015			
Details	Income	Expenditure	Balance
Balance Carried Forward 31/03/15	£824.07		
BCC Accounts to 11/12/15 (See Notes)	£12,768.32	£12,075.44	£1,516.95
Notes:			
The overall Community Council Account Balance includes balances held for the individual projects listed below.			
Burntisland Community Futures	£10,900.00	£10,992.00	-£92.00
Burntisland Community Futures balance held in BCC Account 31/03/15	£0.00		
Total Burntisland Community Futures Balance @ 11/12/15			-£92.00
Exiles Reception	£0.00	£149.04	-£149.04
Exiles Reception balance held in BCC Account 31/03/14	£17.67		
Total Exiles Reception Balance @ 11/12/15			-£131.37
Chimes balance held in BCC Account 31/03/14	£330.20		£330.20
War Memorial Project	£46,390.66	£47,960.64	-£1,569.98
War Memorial balance held in BCC Account 31/03/14	£1,500.00		
Total War Memorial Balance @ 11/12/15			-£69.98
East Links Playpark Project	£430.00	£0.00	£430.00
Total East Links Playpark Balance @ 13/12/15			£430.00
Total held on Account for Projects			£1,053.55
Balance available to Community Council @ 11/12/15 (See Notes)			£463.40