



Royal Burgh of Burntisland Community Council
Draft Minutes

Friday, 12th June 2015
7 p.m. Burgh Chambers

Present:

Ben Barron, John Bruce, John Bradshaw, Christine Dewar, Morag Douglas, Colin Fraser, Gordon Langlands, George McLauchlan, John Russell, Bruce Stuart, Lesley-Anne Cronin.

Attending:

Cllr. Leslie, Cllr. Kay, Cllr. George. Bill Kirkhope (Burgh Buzz) 4 members of the public.

1.0 Chairman's Opening Remarks and Apologies for Absence.

- 1.1 The meeting was chaired by John Bradshaw.
- 1.2 Apologies from Alex MacDonald, Tim Hailey, Bill Symington.

2.0 Minutes from previous meeting (8th May 2015)

- 2.1 Morag Douglas asked that item 8.1 be amended to read 'Morag Douglas brought to the attention', and not John Bruce. This was agreed.
- 2.2 The minutes were proposed by Ben Barron and seconded by John Bruce.

Action: Amend section 8.1 of May minutes - Secretary.

3.0 Police Report

- 3.1 See Appendix 1
- 3.2 Cllr. Leslie reported that she had been in discussion with the local community police officers with regard to the Kirkton Garage. The police have spoken to the proprietors and are satisfied that no laws are being broken with regard to parking vehicles on the street. New proprietors are operating the car wash, and local relationships appear to have improved.

4.0 Secretary and Treasurers Report

- 4.1 For Treasurers report see Appendix 2
- 4.2 The Secretary advised that there was one new applicant for the vacancy on the council, and that members should hold back after the meeting to discuss the application.
- 4.3 The Secretary asked if the meeting was in agreement that an invitation should be sent to the local MP, (Roger Mullen), to attend the Exiles Reception on Games day. This was agreed.

Action: Invite the local MP to attend the Exiles Reception. – John Russell.

5.0 Environment Report (John Bruce)

- 5.1 The barriers at Collinwell Park and Aberdour Road are in hand. The job is awaiting allocation from Fife Council. The grass on the embankment at Aberdour Road has been attended to.
- 5.2 Dog Fouling. The signs at the entrances to the beach advising people not to walk their dogs on the beach during the summer months have been removed. The Council cannot enforce this. They will however

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still prosecute if people are caught allowing their dogs to foul and not removing it. John Bruce advised that he is hoping to have the PicknMix scheme up and running soon. This will allow members of the public who wish to collect rubbish voluntarily while walking to do so. Fife Coast & Countryside Trust is aware of this initiative and is fully supportive. The suggestion that an area of the Links be set aside for dog fouling should not be pursued on the advice of council officials, on health grounds.

- 5.3 It has been drawn to John's attention that the garden at the old Nursery School is in need of attention. Cllr. Kay has spoken to the Head teacher who is aware of this. Cllr. Kay is hoping to get the support of Community Payback. Christine Dewar advised that the piece of ground was supposed to be a wildlife garden; Cllr Kay agreed but thought that it had gone wild instead.
- 5.4 Cllr. George brought to Cllr. Kay's attention, two pot holes at the entrance to the cemetery. Cllr. Kay noted this.
- 5.5 Morag Douglas wondered when the wreathes were to be removed from the War Memorial. John Russell advised that as far as he was aware they had been removed. It was still not decided how they should be disposed of.
- 5.6 John Bruce wished to express his thanks and that of the Community Council to Cllr. Kay, for his efforts in improving the environment at Burntisland Cemetery.

Actions: Get support from Community Payback to assist with the Nursery School wild garden – Cllr Kay.
Contact the relevant department with regard to two pot holes at the entrance to the cemetery – Cllr Kay.

6.0 Local Planning Applications

- 6.1 Two applications have been received for house plots. Cllr Kay advised that planning officials have been out and everything is OK. There is no action that BCC can take.
- 6.2 Cllr. Leslie advised that the application to relocate the substation on Kinghorn road is being considered. She is aware of the situation with regard to replacing the tree and will monitor.

Action: Monitor the replacement of the tree on Kinghorn Road – Fife Councillors.

7.0 Burgh Buzz (Bill Kirkhope)

- 7.1 Bill advised that there is approx. 1 month until the deadline for the next issue. This will be a particularly busy issue, with all the activities in the town in the next few weeks. Space will be limited.
- 7.2 Bill commented on suggestions that Burgh Buzz is independent from Burntisland Community Council, and therefore why does it say on the front of the Buzz that it is published by Burntisland Community

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Council. Bill remarked that the Burgh Buzz is the principle mouth piece of the Community Council, and that although it is now financially and editorially independent, he does not want to disassociate completely from BCC. John Bradshaw agreed and praised the long association. He thought that perhaps a change of wording on the front page would be suitable, to perhaps, "In association with". This was agreed.

Action: Change heading on front of Burgh Buzz to read- "Published in Association with Burntisland Community Council" - Bill Kirkhope.

8.0 Any Other Business

8.1 Grass Cutting At Point. Cllr. Kay said that we have got into 'a sad and unnecessary situation', with regard to cutting the grass on the Red Pond. The Parks Dept. has decided that although they have been

8.2

8.3 cutting the grass here for 35years, they no longer have a responsibility to do this, as not all the land is Council owned. This situation has only arisen since temporary pitches were proposed, and these were situated on non council land. Gordon Langlands said that no matter who is responsible, the grass has to be cut. Cllr Kay advised that we are only talking about 5 or 6 cuts a year. Gordon Langlands proposed that The Community Council should write to the council with regard to this; it was agreed.

Action: Resolve grass cutting at the Red Pond/Point – Fife Cllrs.

9.0 New Business

9.1 Habit Use Along The Forth (Survey).

John Bruce said that he has the necessary information and will complete the survey.

9.2 Recycling Point at Haugh Road. Cllr Leslie advised that she has been in contact with Diane Brand, Fife Council, and had an onsite visit. The proposal is for a glass only recycling point. This will be for a trial period only to see if any problems arise with regard to noise, traffic and pollution. Cllr Leslie is still awaiting a reply from Diane Brand.

9.3 FAB Landscaping at War Memorial. Cllr Kay advised that this is progressing well and that FAB has ordered planters for the area.

9.4 Dog fouling Banners. John Bruce is in the process of ordering posters to be distributed throughout the town.

9.5 Neighbourhood Watch, Dollar Road. Leslie-Anne Cronin advised that the scheme was up and running for Dollar Road/ Dollar Grove. The group had been supplied with one sign, if the required another; this would cost £16, money which the group did not have. Cllr Leslie said that it was long established practice that the council only provided one sign. John Bradshaw proposed that BCC pay for another sign, this was agreed unanimously.

Actions: Habit use Survey & distribute dog fouling notices – John Bruce.
Pursue Council on Haugh Road recycling point – Cllr Leslie.

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Pay £16, from funds for Neighbourhood Watch notice – John Russell.

10.0 Ongoing Business

- 10.1 Toll Park Pitches. Cllr. Leslie wished to stress that all 3 local Councillors have been involved with trying to resolve the problems with regard to the playability of this area. The Local ward meetings have been updated with the ongoing situation. There is a gap between what the contractors want and what the council can give. Cllr. Kay said that we have a ‘top notch’ pitch, but we cannot afford to keep it up to standard. Cllr George said that only a small area of the pitch is being constantly used and that this is causing wear. Bruce Stuart advised that it was a public open space and was meant for use. Gordon Langlands advised that people have a much smaller area now to play in than we had previously; therefore the area is being overused. Cllr Leslie said that it was agreed at the time the decision was taken to build the school on the Toll Park, that we would be given a good quality pitch, all three councillors agreed to this. Cllr Kay said to leave it with all three councillors; the money to resolve the problems had been agreed and the area is likely to be fenced off for approx. 6 weeks.
- 10.2 Common Good Training. This had been attended by John Russell and Colin Fraser. Colin advised that he found the seminar extremely helpful and he thought that Fife Council were genuine in their commitment to see the transfer of Community Assets back to the Community.
- 10.3 Preferred Route for parades. This proved to be contentious; Gordon Langlands said that our comment to the Council was that our preferred route would be down the Kirkgate and along the High Street. Cllr Kay said that we could not dictate where people walked and it was up to the organization. Cllr. George said that there were safety concerns, and that the most direct route, especially for young children would be along East Leven Street; John Bruce agreed. John Bradshaw advised that in the end it would be up to the stewards which route they took. It was not known if The Chairman had contacted Fife Council with our preferred route.
- 10.4 Railway Station Parking. Cllr Kay advised that all three local councillors have taken the parking problem on board and are working hard to resolve it. George Kay has had a meeting with representatives of Abellio, the new franchise holders of Scotrail, and they appear to be very positive with regard to improving parking at Burntisland. The land to the north of the docks is of mixed ownership, and at the moment there is no money to convert it to parking. Cllr Kay stated that there are no dedicated parking spaces for Burntisland Railway station, and this is probably why the station is underused, compared to Aberdour and Kinghorn. Spaces are being allocated along Harbour Place for use of commuters.
- 10.5 Parking at The Barns. John Bruce advised that notices had appeared

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here advising that the area was private and not for general parking and that offenders could be clamped or fined. Morag Douglas said that this had always been the case since the houses had been built. It was generally thought that enforcement would prove problematic.

- 10.6 Parking On The Links. Cllr Kay advised that he and his colleagues had met with the Parks Manager, and that nothing legal can be done to stop people parking on the links. The Council does not have the money or the manpower to dissuade people from doing this. This problem arises elsewhere in Fife. The best that can be done is to look at ways of dissuading people from doing this by using bollards or fencing. It should be remembered however that this may cause difficulty to those who require access. John Russell said that he had reports of someone directing cars on to the grass; he hoped that they were not making money from this. Cllr. Kay said that he had spoken to someone from the Showman's Guild, and had been assured that no one was making money by doing this. It was proposed that perhaps we should allocate a portion of the Links to overspill parking on busy days and control it. Bruce Stuart said that this could be given out to franchise, as in Aberdour. Gordon Langlands pointed out that the Community Council had voted against allowing cars on The Links. John Bradshaw said that this was an on-going problem and not easily resolved. Cllr. Kay asked to leave him and the other two councillors to look with council officials at controlled parking on an area of the Links.
- 10.7 Lack of vacant Industrial premises. Cllr. Kay advised that as far as he was aware there was no lack of units; there may be units that are not suitable for certain clients, but there are units available. Land has also been set aside and designated for small industry use.

Actions: Report back on The Toll Park pitches; parking for the railway station and also the ongoing problem of parking on The Links – Fife Cllrs. Confirm he has contacted Fife Council with our preferred option of no parking on the Links – Alex MacDonald.

- 11.0 Awaiting Update
- 11.1 Strategic Projects Group. John Bradshaw advised members that the last meeting had finalised a questionnaire that would be distributed to a thousand households in the town, over the next few weeks. He also advised that STAR, who are coordinating the survey, will also interview various organisations and groups in the town. Separate visitor surveys will be conducted by volunteers. After this information is gathered, STAR will submit a detailed report allowing the project to progress to the next stage. John asked for members to volunteer to distribute the survey.
- 11.2 Rossend Neighbourhood Action Plan (Ben Baron).
Nothing further to report.
- 11.3 War Memorial Ground. See 9.3

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- 11.4 Suitable badge/ medal. Continued.
- 11.5 Potential disposal of Common Good Land. Continued
- 11.6 Kirkton Cemetery. (George McLauchlan)
The detailed costing of the project has been completed and Scheduled Monument consent has been applied for. Funding applications in both money and kind have been approved by various departments of Fife Council. An initial application to The Sainsbury Trust for £10,000, is awaited. If this is not approved by the end of June, the group will have to look elsewhere for this money. The main Heritage Lottery Fund application for the bulk of funding will be applied for imminently. Meanwhile, members of Burntisland Heritage Trust are working in the background gathering historical information and recording the burial ground.
- 11.7 Links Play Areas. (Morag Douglas). The planning is complete for the East Links and the money is in place, so everything is ready to go. The West Links is still ongoing but will follow. Arrangements have been made to remove the old equipment from the West Links area and once this is done the area will be grassed for a picnic area. Funding is ongoing. By far the most popular piece of equipment voted for is the 'Cableway', this will be purchased and a suitable site found for it. John Bruce commended Morag Douglas for her work and Cllr. Leslie commended Ben Barron for the work he did on the Survey.

Actions-

- Update on the Strategic Projects Group – Alex MacDonald.
- Update on Rossend neighbourhood Action Plan – Ben Barron.
- Update on war memorial improvements – Fife Cllrs.
- Update on a suitable badge/medal for recognition – Alex MacDonald.
- Update on sell off of Common Good Land – Fife Cllrs.
- Report on progress with Kirton Church – George McLauchlan.
- Report on progress with Links Play areas - Morag Douglas.

12.0 Community Council Vacancy.

- 12.1 Leslie Backhouse attended the Community Council meeting and stayed behind to appraise members of her work in both the commercial and voluntary sector. A private vote was held and it was unanimously agreed the Lesley should be invited to become a member of the Community Council.

Action: Inform Lesley Backhouse of her successful application – Alex MacDonald.

- 13.0 **Date of Next Meeting-** 14th August 2015, Burgh Chambers. 7.00pm

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Appendix 1

CRIMES

27 reported since last months meeting.

13 have been detected

14 are undetected with 3 of them having positive lines of enquiry (Named suspects)

There has been a spike in minor vandalisms – we currently have 5 (undetected).

TRENDS/ISSUES

There was an incident whereby 2 youths were video recorded and the recording was shown on Burntisland Facebook. The parents of both these youths have been spoken to have dealt with the children appropriately.

The incident at the Old Burntisland Primary School Ferguson Place, all the youths involved were traced by myself and PC Murray, cautioned and charged and a report was sent to the youth offender. This was dealt with by a Restorative Justice formal warning.

OP RAC – detected 3 males in relation to be various Thefts/HB's that occurred in the area at the end of May. These males have since been remanded in custody.

PARKING ISSUES

At the last meeting the issues of parking on the High Street, Burntisland was raised. We are still working in conjunction with Fife Council parking attendants in order to show a visible presence on and around the High Street. PC Murray can confirm that her report has been sent to the council with recommendations.

We have also spoken with the owner of the Car garage on Kirkcaldy Road Burntisland, Officers checked the vehicles parked on the road, none had for sale signs and due to them having an MO.T and tax, No action could be taken. On speaking with the owner he stated that he only tries to park his own car/van and customers car there, for them to be uplifted and will try and be mindful to the local community in future. I can only apologise for myself and PC Murray not being able to attend, we are both on days off. PS Adamson is hoping to attend, but this will come down to commitments and ongoing incidents within Kirkcaldy.

Ross PC 626 Ross Masterton

Community Constable, Burntisland, Ward 10.

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Appendix: 2

Burntisland Community Council			
Treasurer's Report			
12th June 2015			
Details	Income	Expenditure	Balance
Balance Carried Forward 31/03/14	£1,815.87		
BCC Accounts to 12/06/15 (See Notes)		£1,032.00	£783.87
Notes:			
The overall Community Council Account Balance includes balances held for the individual projects listed below.			
Burgh Chambers Furniture	£330.00	£8,052.00	-£7,722.00
Burgh Chambers Furniture balance held in BCC Account 31/03/14	£7,722.00		
Total Burgh Chambers Furniture Balance @ 12/06/15			£0.00
Exiles Reception	£260.00	£187.14	£72.86
Exiles Reception balance held in BCC Account 31/03/14	-£55.19		
Total Exiles Reception Balance @ 12/06/15			£17.67
Chimes balance held in BCC Account 31/03/14	£330.20		£330.20
War Memorial Project	£46,390.66	£47,960.64	-£1,569.98
War Memorial balance held in BCC Account 31/03/14	£1,500.00		
Total War Memorial Balance @ 12/06/15			-£69.98
Total held on Account for Projects			£382.51
Total held on Account			£382.51
Balance available to Community Council @ 12/06/15 (See Notes)			£401.36