



Royal Burgh of Burntisland Community Council. Draft Minutes.

Friday, 12th December 2014
7.00 p.m.
Burgh Chambers.

Present

Benjamin Barron, John Bradshaw, John Bruce, Morag Douglas, Colin Fraser, Gordon Langlands, Alex MacDonald, George McLaughlan, John Russell, Bruce Stuart.

Attending

Cllr. Peter George, Cllr. George Kay, Cllr. Susan Leslie
Bill Kirkhope, PC Michelle Murray, 3 members of the public.

1.0 Chairman's Opening Remarks and Apologies

- 1.1 Chairman reminded members that a private meeting would be held after the official meeting to discuss the Community Award for 2015.
- 1.2 Apologies from, Bill Symington, Christine Dewar and Tim Hailey.

2.0 Minutes From previous Meeting 14th Nov. 2014-12-14

- 2.1 These were approved by John Bruce and seconded by John Bradshaw.

3.0 Police Report

3.1 PC Michelle Murray introduced herself as being one of the two new Community Police Officers for Burntisland. 21 crimes had been reported over the past month; 21 had been detected 4 undetected a clear-up rate of 81%. PC Murray advised of the Festive Action Plan, and that vehicle and breath tests would be carried out on the arterial routes in and out of town over the festive period. The speed gun would also be deployed over this period.

Bill Kirkhope enquired if anyone had been appointed to liaise with the Burgh Buzz, PC Murray said she would make enquiries.

John Bruce remarked on reports in the newspapers of an increase in crime in Fife and that this may be due to a decrease in police presence. PC Murray agreed that police presence in Burntisland was down from 6 to 2 officers, but thought that perhaps the apparent increase was due to the way and the method of reporting and recording crime figures and not to an actual increase. Cllr. Kay pointed out that as reported to the Police Community Safety Committee, overall crime is at a 40 year low, and that police manpower is being concentrated on areas of rising crime, i.e. sexual assault, domestic abuse and crimes of an historical nature. Cllr Kay also advised that the head of police for Fife, Chief Superintendent McEwan, will be speaking to all Community Councils in the near future.

Cllr. George advised of a growing problem with cars parking on the Cowdenbeath road near the school and at the junction with the Binn estate, Gordon Langlands corroborated this. PC Murray was unaware of any problem but would ensure that it would be looked into.

Action-PC Murray. Advise on continued liaison with Burgh Buzz. Look into any problem with parking on Cowdenbeath Road/ Binn Estate.

4.0 Secretary and Treasurer's Report.

4.1 Treasurer's Report

See Appendix 1.

4.2 Secretary's Report

4.2.1 Gordon Langlands advised that the appearance of the Community Council web site had been updated.

4.2.2 A letter had been received from Burntisland and Kinghorn Rotary Club to speak to the Community Council. This had been agreed and arranged for the January meeting.



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5.0 Environment Report

5.1 See Appendix 2.

5.2 Morag Douglas asked Cllr. Kay when a budget application could be made for repairs to the steeple and town clock. Cllr. Kay advised that he would ensure that this was done in the next round.

John Russell again reiterated the need to look at the Common Good properties as a whole. He did not want to concentrate on the monetary value of the buildings but on their value as a community asset and to ensure that they stayed within public ownership.

Action- Cllr. George to approach Fife Council about worn steps at the red tunnel leading to the beach. Cllr. Kay will approach Fife Council to establish an update as to when Common Good property was last inspected. Cllr Kay will also ensure that a funding application for repair to the Town steeple and clock is entered in the next round of funding.

6.0 Review Of Local Planning Applications

6.1 Nothing to report.

7.0 Burgh Buzz

7.1 Bill Kirkhope advised that copy deadline for the next issue is January 15th 2015

8.0 Any Other Business

8.1 Mossmorran and Braefoot Bay Community and Safety Committee

Alex MacDonald reported back from the last meeting. He advised that there was nothing of concern to report. He reported on the contributions that both ExxonMobil and Shell make to the local and wider community. He advised that a visit to both complexes could be arranged for any of the members of the Community Council who are interested. This was agreed.

8.2 Community Emergency Action Plan.

John Bradshaw advised that it is nearly a year since the plan was first introduced and that so far there had been no need to put it into action. He reiterated the importance of the plan citing the fire in the Shipyard Club as an example of an incident that could have got out of control and the need for the Plan to be implemented. He would like to see every member of the Community Council being a member of the response team. He will therefore email each individual member to solicit their support.

Action- Alex MacDonald to arrange for visit to Mossmorran / Braefoot.

John Bradshaw to contact members with view to joining the Emergency Action Team.

9.0 New Business

9.1 Community Notice Board

A complaint had been received with regard to the time it had taken for a notice to be posted into the Notice board. George McLauchlan pointed out that he had advised anyone handing notices in that the locks are faulty and it was not possible to gain entry. John Russell advised that with some perseverance they can be opened. Alex MacDonald proposed that a locksmith be contacted to renew the locks. This was opposed by John Russell who said that he would look at the locks and that meantime any notices should be hand to him and he would ensure that they were posted.

Gordon Langlands asked if it was possible to get a second notice board at the Burgh Chambers. Cllr. Leslie said she would look into this.

9.2 Glenrothes Fracking Meeting

It was reported to Gordon Langlands that Burntisland Community Council had supported the outcome of this meeting. However it was pointed out that this meeting had been arranged privately and that no representative of the Community Council had attended.

Action- John Russell to look into repair of locks on the Community Council notice-boards.

Cllr. Leslie to examine possibility of providing a 2nd board at the Burgh Chambers.



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10.0 Ongoing Business

10.1 Fife Plan

Nothing to report.

10.2 Youth and Criminal Justice Survey

John Bruce reported that due to the illness of Christine Dewar he had completed the survey himself. He read through his answers.

Both Cllr. Leslie and Cllr. Kay raised objections with regard to there being nothing in the town for youngsters to do. Cllr. Leslie said that it was untrue and wholly inaccurate to say that there was nothing for youngsters, there are a whole host of organisations in the town devoted to youngsters. Cllr. Kay agreed, pointing out that weekly within the town there are over 400 children taking part in activities with 100 adult helpers.

Alex MacDonald thought that perhaps it was the perception of some youngsters that there was nothing to do. Bruce Stuart pointed out that it was teenagers we were talking about and that they have totally different perceptions. Colin Fraser pointed out that children have a right to be on the street at night. After a lengthy discussion it was agreed that the wording to the questions regarding "The biggest issue for the community and the biggest issue for young people" be changed to reflect the thoughts of the majority of the Community Council. John Bruce will adjust this accordingly.

10.3 Letter from America.

Alex Macdonald has been in contact with Ian Archibald, it was agreed to keep the letter simple. This will be dealt with in January.

10.4 West Links Play Area

See Appendix 3.

Morag Douglas submitted the outcome of the inaugural meeting of the group she has formed within the Community Council to look at the various options with regard to the play areas at the Links. This can be read in the appendix. She hoped that by the next meeting they will have a more detailed idea of the options and some costing.

Cllr. Leslie advised that there were four scenarios on the table at the moment and that they were awaiting further information.

10.5 Audio Equipment

Alex MacDonald thanked Mark Kisby, Managing Director of The AV Dept Ltd, for gifting the equipment. He pointed out that at the moment each speaker / microphone combination is shared by two members. After using the equipment for the current meeting he thought that perhaps allowing more than one microphone to be live at a time may be helpful in enabling a smoother flow of discussion. Other options are available. He will await feedback from the members.

Action- John Bruce to amend his submission of Youth and Criminal Justice Survey, to reflect the feelings of members. Alex MacDonald to complete reply to Letter from America.



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11.0 Awaiting Update

11.1 Kirkton cemetery

George McLaughlan reported on the meeting held by Burntisland Heritage Group on Tuesday 9th December. He advised that an on site visit had been made by a member of Historic Scotland, Ian Archibald and Fiona Fisher. This was an initial visit to give HS an idea of the project. Feedback from this meeting was that nothing should be done to the ruin until full funding was in place. Ian Archibald had been in contact with the local primary school, they were enthusiastic and hoped to involve the children over the anticipated two years of the project. Other community involvement ideas were discussed. Scheduled Monument Consent (SMC) is being applied for and it is hoped that by January a clearer timetable can be established.

11.2 High Street Resurfacing

Councillor Kay has advised that he is sending out the proposed re-routing of traffic for the period to all members. A member of the public was concerned with regard to deliveries to the local shops. Cllr. Kay stated that all businesses had been kept informed. He also stated that he had been in contact with Scott Timber and Forth Ports.

11.3 Car Wash

Cllr. Leslie said that the owners were doing everything possible to replace the missing panel. She was assured of their genuine wish to resolve this.

11.4 War Memorial Wrap Up Meeting

Alex MacDonald hoped that this would be completed by mid January or February at the latest.

11.5 Upholstery Of Burgh Chamber Furniture

Gordon Langlands had been in contact with Willie Logan the upholsterer who has provided a quote for re-upholstering both the large chair and the bench in the Courtroom. He has provided an estimate for both leather and synthetic leather. The treasurer pointed out that we had enough funds for the synthetic option but not the leather. The chairman asked for members to discuss both options. John Russell thought that because of their antiquity they should be re-done in leather. Morag Douglas favoured the synthetic option and Bruce Stuart questioned us spending on furniture that is not really in our ownership. Colin Fraser thought that it was our duty as a Community Council to look after the town's heritage. The chairman put the options to a vote. There was a clear majority for choosing the leather option.

It was also decided that an application be made to the Common Good Fund to make up the balance.

11.6 Strategic Projects

Alex MacDonald advised that a meeting for the sub group looking into this would be arranged for January.

11.7 Royal Burgh Branding

Still awaiting official paperwork from the Lord Lyon.

11.8 Burntisland/ Kinghorn Sports Hub

See Appendix 4.

Date of Next Meeting
9th January 2015



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Appendix 1:

Burntisland Community Council				
Treasurer's Report				
12th December 2014				
Details	Income		Expenditure	Balance
Balance Carried Forward 31/03/14	£10,145.09			
BCC Accounts to 12/12/14 (See Notes)	£46,895.98		£55,070.95	£1,970.12
Notes:				
The overall Community Council Account Balance includes balances held for the individual projects listed below.				
Burgh Chambers Furniture	£0.00		£7,020.00	-£7,020.00
Burgh Chambers Furniture balance held in BCC Account 31/03/14	£7,722.00			
Total Burgh Chambers Furniture Balance @ 12/12/14	£0.00		£0.00	£702.00
Exiles Reception	£260.00		£187.14	£72.86
Exiles Reception balance held in BCC Account 31/03/14	-£55.19			
Total Exiles Reception Balance @ 12/12/14				£17.67
Chimes balance held in BCC Account 31/03/14	£330.20			£330.20
War Memorial Project	£45,275.64		£46,845.62	-£1,569.98
War Memorial balance held in BCC Account 31/03/14	£1,500.00			
Total War Memorial Balance @ 12/12/14				-£69.98
Total held on Account for Projects				£1,084.51
Total held on Account				£1,084.51
Balance available to Community Council @ 12/12/14 (See Notes)				£885.61



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Appendix 2:

BURNTISLAND COMMUNITY COUNCIL ENVIRONMENT ISSUES FOR DISCUSSION FRIDAY 2.12.14
SHIPYARD STAIRS

Do we have an update on the shipyard stairs from the elected councillors as to when to expect these stairs will be open once again to the public? This matter is still under discussion between Fife Council and Hurd Rolland and the shipyard stairs are part of the selling process of the land

PALM TREES LINKS GARDEN

Fife Council removed the Palm Trees due to them being overgrown and misshaped also they were sucking all the nutrients out of the ground.

However they are being replaced by Cordyline Plants 15 of them will be planted in the garden beds around the toilet area they also intend to place some in the High Street containers the colours being red and green and will all be planted with the summer bedding plants

WORN STEPS MIDDLE TUNNELL LINKS

These steps are still worn had been mentioned at the last BCC meeting by a member of the public what action if any has been taken to examine them to ensure they are safe for public use

Cllr Peter George will speak to Fife Council and ask them to have a look at these steps

INSPECTION OF COMMON GOOD PROPERTY BY FIFE COUNCIL This matter was raised at the last BCC meeting has the elected councillors any indication if this has been done or when it will be done Cllr George Kay stated that he would approach Fife Council to establish an update as to when these premises were last inspected

Appendix 3:

As per the last meeting of the Community Council I have established a group to look at how we can resolve the issues of the swing park on the Links

That group is Morag Douglas, John Bruce, Colin Fraser, Ben Barron from the community council and Lorna Wallace from the parent council together with Claire Mathieson from the parents looking for accessible swings. Damien Purcell has also declared an interest in participating. The three councillors are also part of the group.

A meeting was established for the 5th December but due to having to attend a funeral I couldn't attend and asked Cllr Kay if he could chair the meeting in my absence. The meeting looked at four possible scenarios

- 1 introduce accessible swing park at the east links and develop a new west links park including a repaired SPIDER
- 2 introduce accessible swing park at the east links and develop a new west links park
- 3 Leave East links and develop a new west links park with accessible equipment and other equipment including a repaired spider
- 4 leave east Links and develop a new west links with accessible equipment and other equipment

It is also being asked if the west links could be expanded even a bit

These scenarios have been forwarded to Clair Lovett asking if she can cost them. Whilst we are aware that ball park figures have been given nevertheless we now need more in depth costings to guide us as to how to proceed.

We have also asked Clair to identify suitable funders who could be approached taking into account every aspect of such funding including ownership criteria.

Once Clair has identified this information we will set up a meeting with Clair hopefully in the New Year

Morag.

Appendix 4:

Sports development at the Beacon Issues with Network rail have been resolved (pending written confirmation from them). Project will be re tendered via Public Contracts Scotland (PCS). Revised Programme Attached for reference. The progression of "on site" works is dependent on a number of factors: Agreement from funders to appoint contractor Experiencing no unforeseen site issues after project start date. E.g. ground conditions, inclement weather. When contractor appointed, on site PR opportunity for pre start will be organised.

Anticipated completion is 19th June 2015 Operational programme with FSLT, user groups and Community Sports Hub Development Officer in place. Amended lease plan between FSLT and FC has been agreed. The formal documentation will be prepared by A&FM and legal. As a reminder the MUGA will be excluded from the FSLT lease holding. The MUGA will be maintained by Burntisland Sports Group as per the partnership agreement between the group and FC Parks Streets & Open Spaces (PSOS) Project: Synthetic Turf Pitch, Beacon Leisure Centre, Burntisland Comis Ref: CS7601018 ACTION NOTES DATE completion of tender documents Tender Return Date Evaluation of Tenders (tender report & acceptance) allow 5 wks

Lead in time allow 4 weeks

Contract start date

12/12/2014 21/01/2015 27/02/2015

30/03/2015 19/06/2015

Completion date allow 12 weeks