



FRIDAY, 14 November 2014  
7.00 P.M.  
Burgh Chambers.

## Draft Minutes.

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### Present

Ben Barron, John Bradshaw, John Bruce, Christine Dewar, Morag Douglas, Colin Fraser, Tim Hailey, Gordon Langlands, Alex MacDonald, George McLauchlan, John Russell, Bruce Stuart, Billy Symington, Bill Kirkhope, PC Graves. Cllr. Peter George, Cllr. George Kay, Cllr. Susan Leslie.

**Attending:** One member of the public.

1. Cllr. Kay took the chair and invited nominations for the election of office bearers.
  - 1.1 Chairman- Alex MacDonald re-elected. Proposed by C.Dewar / M.Douglas.
  - 1.2 Vice Chair- John Bradshaw. Proposed by C.Dewar / J.Russell.
  - 1.3 Secretary- Gordon Langlands re-elected. Proposed by J.Bruce / C.Dewar.
  - 1.4 Treasurer- John Russell re-elected. Proposed by C.Dewar/ J.Bruce.
  - 1.5 **Others**
    - 1.5a Minute Secretary- George McLauchlan, Proposed by C.Dewar / J.Bradshaw.
    - 1.5b Environment Spokesman- John Bruce re-appointed. Proposed by J.Bradshaw/ C.Dewar.
    - 1.5c Planning Spokesperson- Tim Hailey re-appointed. Proposed by J.Bruce / J.Bradshaw.
2. **Chairman's Opening Remarks And Apologies For Absence**
  - 2.1 The chairman welcomed returning council members and also new members Colin Fraser, Billy Symington and Ben Barron. Everyone introduced themselves.  
The chairman welcomed PC Graves.
  - 2.2 It was noted that only one member of the public was present.
  - 2.3 There were no apologies for absence.
3. **Minutes of Previous Meeting (10<sup>th</sup> October 2014)**
  - 3.1 Cllr. George asked for an amendment to the previous month's minutes. Item 12.  
With regard to the west end play area on the links; to remove the top line and to replace 'would be lost' with 'could be lost'. This was agreed.
4. **Police Report**
  - 4.1 PC Graves was present and reported 27 crimes over the previous period.
  - 4.2 Concern was expressed with regard to recent serious assaults.  
PC Graves was unaware of any increase in serious crime within the town.
  - 4.3 Cllr. George asked why the camera in Sommerville Square/ Kirkgate had been removed and was advised that this was a Fife-wide resource and not dedicated to Burntisland.
  - 4.4 The meeting was advised that from January the strength of officers based in Burntisland police station would be reduced from six to two, covering Burntisland and Auchtertool.  
There would be a mobile response unit giving 24 hour cover.
  - 4.5 Concern was expressed that less officers meant the likelihood of more crime.
  - 4.6 Billy Symington wanted more to be done in the way of crime prevention.
  - 4.7 A member of the public present thought that local councillors should be doing more about the reduction of police based in the town, Cllr. Kay advised that Police Scotland was the responsible body and not Fife council.
  - 4.8 The general consensus was that fewer officers meant more crime.
  - 4.9 On Cllr. Kay's advice it was decided to contact Inspector Alan Seath of Police Scotland in Fife and invite him to speak to the Community Council.  
**Action: Alex MacDonald to issue an invite.**



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### 5. Secretary's and Treasurer's Report

**5.1** The secretary had received one email and one letter which required the council's attention and which were now on the agenda as 10.1 and 10.2.

**5.2** The treasurer advised of a balance of £885.61 being available and an outstanding cheque for £200 from Collinswell group. See Appendix 1.

**Action: Benjamin Barron to follow this up.**

### 6. Environment Report.

**6.1** Refer to the report from John Bruce in Appendix: 2.

**6.2** Morag Douglas expressed concern about the lack of progress with regard to the town clock/steeple. Cllr. Kay advised that no money was available in the present budget for the estimated £280,000. It was agreed that David Ross at Fife Council should be contacted to advise on when the next budget round is being agreed and when an request for the necessary repairs should be applied. Morag Douglas requested that this be kept on the agenda.

**6.3** With regard to the 'shipyard stairs', Cllr. Leslie advised that this was in negotiation with Hurd Roland and was tied in with the proposed purchase of surrounding land. Negotiations were ongoing. John Russell expressed his concern at the disposal of Common Good land and at the possible change of use. Cllr. Leslie advised that Fife Council could go back to Hurd Roland re-any change of use of the land.

**6.4** The pathway between Cromwell Road and Dick Crescent had been cleared by Community Payback.

**6.5** Funding for renewal of the railings surrounding the play area on Collinswell road has been put in place.

**6.6** The seat which had been removed from the Back Causeway has been retrieved and it is hoped to re-site it in the Rose Gardens above the putting green.

**6.7** It was drawn to the attention of John Bruce that there may be some damage to the slope way of the second tunnel on the links. Cllr. Kay will investigate.

### 7. Review of Local Planning Applications:

Tim Hailey brought to the council's attention that the last chance to comment on the Local Plan was the 8<sup>th</sup> Dec.

**Action: Alex MacDonald and Tim Hailey to go through what had already been said with regard to the development proposals and bring them together by the end of November. This should then be passed on to Planning.**

**7.2** Concern was expressed by Tim Hailey regarding the rapidly dwindling green space within the town.

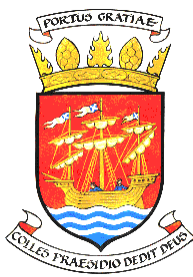
### 8. Burgh Buzz

**8.1** Bill Kirkhope advised that the next issue was due to be distributed at the end of January; copy to be in by the middle of January at the latest. The chairman congratulated Bill on the quality of the last issue.

### 9. Other Business

**9.1** Scots Verse Competition-As far as was known, the Scots Verse competition had not yet been held at Burntisland Primary School.

**9.2** Community Award -Nominations for The Community Award will be discussed at the end of December's meeting.



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### 10 New Business Items

#### 10.1 The Youth and Criminal Justice Survey

The Chairman felt that this was not something that could be tackled as a group.

**Action: Christine Dewar and John Bruce were asked to respond on behalf of the Community Council.**

#### 10.2 Letter from America.

**Action: Alex MacDonald to ask contact Ian Archibald from Burntisland Heritage, and ask if he would work with Alex MacDonald to prepare a reply to the letter received from the Abraham Lincoln Presidential Library and Museum.**

#### 10.3 West Links Play Area

Cllr. Leslie and Cllr. Kay indicated that a decision on what will happen to this play area will be decided by the end of this month. This may involve a partial removal of equipment and repair to the remainder.

All Fife Councillors present felt that it was 'outrageous' to suggest that Fife Council or its officials did not care about the state of the play areas. It was pointed out that regular inspections were carried out and that it was only by strong lobbying from local councillors that the play area had not been closed earlier. It was also pointed out that the equipment was 25 years old and passed its useful life.

All members agreed that something must be in place by the summer of 2015.

Clair Lovett from Fife Council is able to assist with applications for funding.

**Action: Morag Douglas to set up a group with the aim of restoring the play area.**

#### 10.4 Collinswell Play Park

It was indicated by Cllr. Kay that funding had been allocated for this and work should progress.

### 11 Ongoing Businesses

**11.1 Cemetery:** Cllr. Kay advised that Community Payback has been working here for a number of weeks and work on the cemetery is nearing completion.

#### 11.2 Derelict Buildings.

It was advised that the Scottish Fire & Rescue Service make regular checks on any building that may prove at risk. They will be happy to follow up on anything brought to their attention.

#### 11.3 Kirkton Cemetery

George Mclauchlan reported back on the inaugural meeting of the group formed by Burntisland Heritage Trust to rescue the medieval ruin from further deterioration. It was advised that SMC (Scheduled Monument Consent) was required before any work can be carried out.

Meanwhile the group will be looking at forming a plan of work and taking advice on funding.

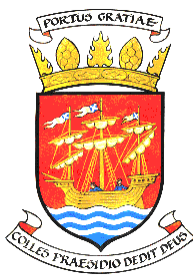
#### 11.4 Audio Equipment

Mark Kisby, who represents the firm donating the equipment was not present but it was hoped that the equipment will be up and running at the next meeting.

**Action: Alex MacDonald to contact Mark Kisby.**

#### 11.5 Remembrance Day

It was generally agreed that the service was one of the most successful in recent years. The reading out of the names of the fallen was particularly poignant. It was stated by John Bruce that the Community Council would like to thank all the groups within the town, Rev. Alexander Ritchie minister of Erskine Church who carried out the rededication service, the other ministers in the town, the Pipe Band and other dignitaries who attended. Also to the four young persons who read out the names, Rhiannan Carmel (Guides), Fraser Gillan (Scouts), Lana Walker (ATC), Owen Sharp (ATC). Thanks also to John Cotton who kindly played the Bugle, John Russell for organising the service and Christine Dewar, Grace Langlands and Janice Bruce for assisting with catering.



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### 12. Awaiting Update

#### 12.1 Paper Boat:

Nothing further to report

#### 12.2 Balbie Farm Wind Turbine appeal:

The appeal has been refused.

#### 12.3 High Street Resurfacing

This has been postponed until January. The removal of the 'setts' was discussed, and Cllr. Kay suggested that they will probably have to be cleaned up if they are to be re-used at the War Memorial site.

Action: Alex MacDonald will look out the original plans for work on this site and give them to Cllr. Kay.

#### 12.4 Parking on the Links

Cllr. Kay advised that there is not a lot that can be done if people decide to park on the grass when there are parking spaces available elsewhere. He will look further into the matter.

12.5 Car Wash: Christine Dewar stated that there was still a panel missing.

Action: Cllr. Leslie to look into this.

#### 12.6 Scott Timber

Alex MacDonald has advised that Scott Timber have done what they can to ensure that there is as little light pointing up as possible but that security must also be taken into consideration.

It was stated that Fife Council Planning department have ongoing issues with Forth Ports and that a meeting is scheduled for early December.

#### 12.7 Kirkton Burn

Cllr. Kay advised that the Council have no responsibility for the section of the burn in question, and that it is up to the property owners on either side.

#### 12.8 Burntisland / Kinghorn Sports Hub

Start of work on this has been delayed due to legal action over access from Railtrack. This should be resolved soon and work should be back on track by the end of January.

#### 12.9 War memorial Wrap Up meeting

Action: Alex MacDonald will speak to the stonemason and the QS and try to finalise this as soon as possible.

#### 12.10 Upholstery of The Burgh Chambers chairs.

The upholsterer is out of town at present. He will be in contact when he returns.

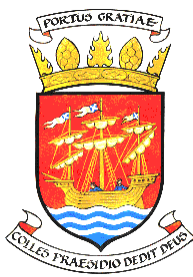
#### 12.11 Community Action Plan Strategic Projects Group.

Four projects were being looked at but no formal meeting has been held to look at these in depth. John Bradshaw gave a brief report on his findings at The Dreeel Hall in Anstruther and George McLauchlan had done the same with The Murray Library in Anstruther. Both members were impressed with what they saw but reiterated that there was a lot of hard work involved in bringing these to fruition. Alex MacDonald hoped that further progress could be made with this in the New Year.

#### 12.12 Royal Burgh Branding

John Bradshaw advised that we are still awaiting the official paper to advise of Royal Burgh status, but that we can go ahead and use the branding.

### 13 Date of next meeting: Friday 12<sup>th</sup> December 2014.

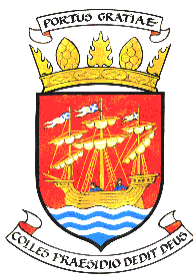


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### Appendix 1:

<b>Burntisland Community Council</b>			
<b>Treasurer's Report</b>			
<b>14<sup>th</sup> November 2014</b>			
<b>Details</b>	<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>
Balance Carried Forward 31/03/14	£10,145.09		
BCC Accounts to 14/11/14 (See Notes)	£46,895.98	£55,070.95	<b>£1,970.12</b>
<b>Notes:</b>			
The overall Community Council Account Balance includes balances held for the individual projects listed below.			
Burgh Chambers Furniture	£0.00	£7,020.00	-£7,020.00
Burgh Chambers Furniture balance held in BCC Account 31/03/14	£7,722.00		
Total Burgh Chambers Furniture Balance @ 14/11/14	£0.00	£0.00	<b>£702.00</b>
Exiles Reception	£260.00	£187.14	£72.86
Exiles Reception balance held in BCC Account 31/03/14	-£55.19		
Total Exiles Reception Balance @ 14/11/14			<b>£17.67</b>
Chimes balance held in BCC Account 31/03/14	£330.20		<b>£330.20</b>
War Memorial Project	£45,275.64	£46,845.62	-£1,569.98
War Memorial balance held in BCC Account 31/03/14	£1,500.00		
Total War Memorial Balance @ 14/11/14			<b>-£69.98</b>
Total held on Account for Projects			<b>£1,084.51</b>
Total held on Account			<b>£1,084.51</b>
Balance available to Community Council @ 14/11/14 (See Notes)			<b>£885.61</b>



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Appendix 2:

**BURNTISLAND COMMUNITY COUNCIL**  
**ENVIRONMENT TOPICS FOR DISCUSSION ON FRIDAY 14<sup>TH</sup> NOVEMBER 14**

**TOWN CLOCK**

What is the position regarding the replacing the Town Clock and can this be done before 2016 I understand the cost to replace our clock would be around £280,000 where are the funds coming from, as I note some recent projects in Kirkcaldy have cost millions for example 1m for developing Kirkcaldy Town Centre, 9m for development Kirkcaldy esplanade 3m Facelift for Kirkcaldy Town House there has been many more, who paid for them and why does Burntisland have to wait for another year before they replace the clock

**SHIPYARD STAIRS**

What is the current situation regarding opening the shipyard stairs to the public I understand that Hurd Rolland are seeking to purchase common good land at Melville Gardens next to Rossend Castle of which they own is this matter still under consultation as I believe there are certain policies to be agreed before any sale of this common good land For example there must be a clear guarantee from Hurd Rolland that these stairs will be open to the public as a right of way at all times and they will be regularly maintained this agreement will be lodged in writing before any common good land is sold to them.

**INSPECTION OF COMMON GOOD PROPERTY BY FIFE COUNCIL**

96 High Street, 104 High Street (House), 106 High Street (Local Office),  
108 High Street (Burgh Chambers), 2-4 Kirkgate (Heritage Centre),  
Young Hall, Unity Hall.

Can we establish from Fife Council when these buildings were last inspected and when a Fire Risk assessment was carried out on these buildings?

**PATHWAY FROM DICK CRESENT TO CROMWELL ROAD**

This pathway has been cut back and cleaned up by Community Payback Team thanks to Councillor Peter George for arranging this work to be carried out much appreciated

**COLINSWELL PLAY PARK**

We have been informed by Jillian Rogers from Neighbourhood Services Fife Council that funding has been obtained to renew the fencing around this Park which will make it much safer for children to play.

**SEAT REMOVED FROM BROOMHILL**

I understand that this seat has been retrieved by Fife Council recently, we are now waiting to establish where it will be re-located hopefully to the Rose garden Kinghorn Road as seats badly needing replaced I understand that Cllr Peter George arranged the removal of this seat can he give council an up-date.