



Royal Burgh of Burntisland Community Council
Final Approved Minutes.

Friday 8th April 2016
7.00pm Burgh Chambers.

Present:

Christine Dewar, George McLauchlan, John Russell, Lesley-Anne Cronin, Ben Barron,
Alex MacDonald, John Bruce. Tim Hailey, William Symington

Attending:

Cllr. Leslie, Cllr. Kay, Cllr. George, Bill Kirkhope (Burgh Buzz), 5 members of the public.

1.0 Chairman's Opening Remarks and Apologies for Absence.

- 1.1 The Chairman offered his thanks to the Secretary for continuing the smooth flow of business while on holiday.
- 1.2 Apologies for absence received from Lesley Backhouse, Gordon Langlands and from representatives of Police Scotland.

2.0 Minutes of previous meeting (11th March 2016)

- 2.1 The minutes were proposed by Ben Barron and seconded by John Bruce.

3.0 Police Report

- 3.1 An e mailed report summary was received from local officers; 22 crimes were reported in the previous month, 10 had been detected and five were being dealt with through Youth Offending. 7 crimes remained undetected. An increase in anti-social behaviour had been reported. This had been dealt with and the youths involved spoken to along with their parents. Local police are aware of speeding in the town and will be monitoring at selected sites. Police are liaising with Council Parking attendants with regard to parking on the High Street.
- 3.2 Several members were concerned that local police still had no van, although they had been given assurances that this had been rectified. Cllr. Kay said that he had spoken to the Inspector in Kirkcaldy and had been assured that transport was available when required.
- 3.3 Dave Murdoch (Public Benches), felt that there was insufficient police coverage in the town especially later at night. John Bruce drew attention to the rise in reported crimes and agreed with Dave Murdoch that more needed to be done. The Chairman said that he would contact Safer Communities, to see if a higher profile could be adopted.
- 3.4 Bill Kirkhope asked if he could be given a note of the next Community Engagement meetings. These are as follows-
Burntisland Primary School
12th May 9.30am – 10.30am
17th May 6.30pm – 7.30pm
23rd August 6.30pm – 7.30pm
30th August 9.30am – 10.30am
17th Nov. 9.30am – 10.30am
22nd Nov. 6.30pm – 7.30pm

Action: Alex MacDonald to Contact Safer Communities with regard to higher profile in town.

4.0 Secretaries Report

- 4.1 With the secretary being on holiday there was nothing to update

Royal Burgh of Burntisland Community Council
Final Approved Minutes.

Friday 8th April 2016
7.00pm Burgh Chambers.

5.0 Treasurers Report

5.1 See Appendix 1

5.2 George McLauchlan updated the meeting on progress with regard to fund-raising. He advised members that he had not yet had a reply with regard to the application from the Common Good Fund. Cllr Kay advised that he was following this up. George also made an appeal to members to donate suitable prizes for raffles which he intended to organise during functions. He also indicated that he was still looking at setting up a temporary retail operation on the High Street. John Russell did not think that this was a good idea; George replied that it was only a tentative idea, and that he would report back when it had been investigated further.

Actions:

George McLauchlan to report on progress with fund raising.

Cllr. Kay to follow up on application to Common Good Fund.

6.0 Environment (John Bruce)

6.1 John Bruce commented on two complaints received on the Community Council Facebook Page, the first regarded the problem of waste bins being blown away in West Leven Street, resulting in rubbish being scattered. This was due to the lightness of the individual bins and the only solution would be to install large communal bins which would not suit everyone. The second complaint was with regard to a large amount of litter in land belonging to Network Rail on the Fife Coastal Path. Cllr. Leslie advised that she was in communication with Network Rail who were working in the area. To the suggestion that a litter team could be organised, Cllr. Leslie said that Network rail would allow no one on their land under any circumstances. John reported on a successful beach clean up on 2nd March, 12 people turned up and 7 bags of rubbish were collected.

6.1.1 John Bruce raised the possibility that monthly bin collections were being introduced. Cllr Kay said that no proposals were in hand to change the current collection days. Cllr. Kay did say that pilot projects of different options were currently underway, but that no general changes had as yet been proposed.

6.1.2 Dave Murdoch (Public Benches), Advised the meeting that the bins on the Links were not being emptied often enough at the weekends. On weekend mornings the seagulls are scattering waste from the overflowing bins.

6.1.3 Cllr. Leslie asked if the Secretary could refer any complaints received on Facebook to any of the three local councillors. The Chairman agreed to pass this on.

6.2 *Half Moon/ Sailors Walk.* Cllr. Peter George advised the meeting that work on replacing the damaged railings had been completed and that painting was in progress but was being hampered by poor weather. Cllr. George is in touch with officials with regard to reinstating the pathway and work on this should commence within the next few weeks. Cllr George wondered if John Bruce would contact FAB, with regard to doing some planting to the edges of the reinstated pathway.

Royal Burgh of Burntisland Community Council
Final Approved Minutes.

Friday 8th April 2016
7.00pm Burgh Chambers.

- 6.3** The poor state of repair to the telephone and post box at the Kirkton was drawn to member's attention. Cllr. Kay said that he had previously tried to get British Telecom to paint the phone box. He would try again.
- 6.4** A member of the public complained to members about the large number of cars parked indiscriminately about the foot of the High Street and in Harbour Place. Cllr. George said that he was aware of this and that it was due to the large volume of work being carried out by both Briggs and Bi-Fab. He referred to a previous meeting where this had been discussed and advised that the problem should diminish at the end of the contract some time in May.
- 6.5** Cllr. Kay advised members that the problem of debris clogging the burn at the Toll Centre had been resolved. He advised that he had been in contact with Alcan with regard to a broken manhole cover in the area, and he had spoken to the relevant department with regard to the damaged fencing in the area. Bob Smith (Public Benches), thanked Cllr. Kay for his diligence in the matter.

Actions:

Cllr. Leslie to contact Railtrack with regard to rubbish on side of track on Coastal Path near to pigeon lofts.

Secretary to monitor Facebook for complaints which can be passed on to Fife Councillors.

Cllr. Kay to advise British Telecom with regard to state of phone box at Kirkton.

7.0 Planning Applications

Tim Hailey advised members that the only relevant application was for three houses on a vacant plot in Church Street currently occupied by private garages. George McLauchlan asked if an archaeological appraisal had been done of the site, as the area had some history attached to it. Tim thought that this was normally done automatically. George McLauchlan said that he would double check with the relevant department.

Action- George McLauchlan to contact Fife Council with regard to ground proposed for houses at Church Street.

8.0 Burgh Buzz

- 8.1** Bill Kirkhope advised that the deadline for the next issue was the 15th April. Bill said that he had a fairly slow response to appeals for articles and would be grateful for any submissions.

9.0 Any Other Business

- 9.1** Links/ Beach Traders. Dave Murdoch (Public Benches). Dave Murdoch asked if the people currently trading on the beach were doing so legitimately. Cllr Kay advised that these traders were all licensed by the council, that they had no right of a 'pitch', but could legitimately trade. John Russell asked why they were allowed to trade on the beach, when traders in the town were struggling for business. Tim Hailey thought that it was a legitimate question to ask, 'do we want this to happen on the beach?' Cllr.

Royal Burgh of Burntisland Community Council
Final Approved Minutes.

Friday 8th April 2016
7.00pm Burgh Chambers.

Kay offered to get the necessary information on the terms of the license.

Action: Cllr. Kay to get information on licenses issued to trade on beach/ Links.

10.0 New Business

10.1 Alternative Uses for Local Council Offices. Museum display. Alex MacDonald advised members that nothing further had happened with regard to finding an alternative use from the last meeting. Cllr Kay said that it was urgent that the Community Council should act quickly and within a matter of weeks. Cllr Kay pointed out that it was not just the Community Council that could put forward proposals for the Town Hall complex. Susan Leslie agreed that it was essential to move quickly. Cllr. Leslie drew member's attention to the recently created 'Hub', in Leven and the possibilities that such a centre could offer to Burntisland. George McLauchlan agreed that we had to get something off the ground soon. Tim Hailey said that there was the experience in the town to carry this forward, it only requires the will. Alex MacDonald said that there appeared to be general agreement that some form of Trust should be created. Cllr Kay advised that a Stakeholders Meeting was being arranged within the next few weeks and he would put our name forward to be included. No further discussion was had on the future of the display in the upper library hall although it was unanimously agreed that it should remain in the town.

Action: Chairman/ Secretary to keep members informed with regard to possible 'stakeholders' meeting re Burgh Chambers complex.

11.0 Awaiting Update

11.1 *East/West Links Play Area.* Alex MacDonald said that the information he had received indicated that £62,000, had so far been raised of the projected cost of £68,000 for the East Links stage. That further funding applications were awaited, and that they were confident of raising the balance. Cllr Kay thought that funding should be finalised by the end of April and then it will go out to tender. Cllr. Leslie expressed concern that more funding applications were needed for the West Links project and that the group had not met for a while. Alex MacDonald said that he would try and contact Morag Douglas to find out how the project was progressing.

11.2 *Castle Area NDP Meeting.* Ben Barron said that a fairly good meeting was held with council representatives with regard to discussing subjects brought up at the BBQ. 4 residents were present plus 4 teenagers. The council representatives indicated a number of courses that may be of interest to residents.

11.3 *Burntisland Futures.* Alex MacDonald advised members that the group were close to finalising the Action Plan and that they were currently choosing photographs to go into the brochure. The graphic designer will make the final choice. The group is looking around for quotes to print 2000/2500, coloured brochures. It is hoped to launch the brochure in June and it had been suggested that Civic Week would be a good choice. Cllr Leslie said that the group she was working with would have a marquee on the links the

Royal Burgh of Burntisland Community Council
Final Approved Minutes.

Friday 8th April 2016
7.00pm Burgh Chambers.

weekend of Civic Week and that perhaps this could be used for the launch. Alex said that he would liaise with Cllr. Leslie. Bob Smith (Public Benches), asked who was taking control of the 5-year plan, and would it not be like other plans and end up being forgotten about. Alex MacDonald said that the difference this time was that there was money to back the proposals; that it was not the intention of the Community Council to carry out all the proposals; that it was open to all in the town.

11.4 *Kirkton Church Project.* George McLauchlan advised that ivy removal was continuing and that after this had been completed, stabilisation of loose stonework will take place and any fallen stones removed to the chancel for storage. Further laser scanning will take place. Stage one is nearing completion and it is hoped to appoint an architect to complete the main conservation work based on the findings from stage one.

11.5 Cllr. George confirmed the kind offer from Archway Metals to assist with metalwork for the Kirkton Church Project. A letter of thanks will be sent from the Heritage Trust to Mr. Fleming.

Action: Cllr Leslie to contact Alex MacDonald with regard to Marquee on Links Civic week.

12.00 Date of next meeting: May 13th 2016, 7.00pm

George McLauchlan, Minute Secretary 10th April 2016.

Royal Burgh of Burntisland Community Council
Final Approved Minutes.

Friday 8th April 2016
7.00pm Burgh Chambers.

Appendix: 1

Burntisland Community Council			
Treasurer's Report			
8th April 2016			
Details	Income	Expenditure	Balance
Balance Carried Forward 31/03/15	£824.07		
BCC Accounts to 08/04/16 (See Notes)	£35,482.32	£12,765.27	£23,541.12
Notes:			
The overall Community Council Account Balance includes balances held for the individual projects listed below.			
Burntisland Community Futures	£10,900.00	£11,012.40	-£112.40
Burntisland Community Futures balance held in BCC Account 31/03/15	£0.00		
Total Burntisland Community Futures Balance @ 08/04/16			-£112.40
Exiles Reception	£300.00	£149.04	£150.96
Exiles Reception balance held in BCC Account 31/03/15	£17.67		
Total Exiles Reception Balance @ 08/04/16			£168.63
Chimes balance held in BCC Account 31/03/15	£330.20		£330.20
War Memorial Project	£46,390.66	£47,960.64	-£1,569.98
War Memorial balance held in BCC Account 31/03/15	£1,500.00		
Total War Memorial Balance @ 08/04/16			-£69.98
East Links Playpark Project	£22,844.00	£0.00	£22,844.00
Total East Links Playpark Balance @ 08/04/16			£22,844.00
Total held on Account for Projects			£23,525.21
Balance available to Community Council @ 08/04/16 (See Notes)			£15.91