



Royal Burgh of Burntisland Community Council
Draft Minutes.

Friday 9th September 2016
7.00pm Burgh Chambers.

Present:

Christine Dewar, Gordon Langlands, George McLauchlan, Tim Hailey, Leslie Backhouse, Ben Barron, Morag Douglas, John Bruce (7.45pm), Leslie Anne Cronin, Bill Symington.

Attending:

Cllr. George. Michael Booth (Burgh Buzz) 6 members of the public.

1.0 Chairman's Opening Remarks and Apologies for Absence.

1.1 Due to the absence of both Chairman and Vice Chairman, the Secretary chaired the meeting.

1.2 Apologies from Alex MacDonald, Bruce Stuart, John Bradshaw, Cllr. Leslie, Cllr. Kay.

2.0 Minutes from previous meeting (12th August 2016)

2.1 The minutes were proposed by Christine Dewar and seconded by Tim Hailey.

3.0 Police Report

3.1 See appendix 1

3.2 The Secretary welcomed PC Ross Masterton & PC Brian Weir to the meeting. Ross pointed to a significant drop in anti-social behaviour, year on year. This was due to the police actively targeting offenders in the Burntisland and Kinghorn area. The police were aware of problems with parking outside the primary school and were working with the school and drivers to alleviate this problem. A member of the public brought to the meeting's attention the problem of speeding within the town. The police said that they were actively seeking volunteers to train on the use of speed guns. The police were also aware of the use of motor bikes and a quad bike on the Toll Park path. The hinged bollard has now been locked in place which should prevent a repeat of this incident.

4.0 Secretary's Report

4.1 *Community Engagement Meeting.* The Secretary reported a fairly good turn out at the last meeting with a healthy representation from the Community Council.

4.2 *Burgh Chambers Capacity.* The Secretary has been speaking with a council health and safety representative who advised that due to the lack of fire exits, capacity for the main chamber is 60, for the Courtroom 20 and for the Robing-Room 10.

5.0 Treasurer's Report

5.1 See appendix 2

5.2 The new Treasurer, Bill Symington, thanked John Russell for his assistance in ensuring a smooth transfer. The Treasurer informed members that the Royal Bank account was to be closed and that all

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business will be conducted through T.S.B.

Action:

Treasurer to gather together receipts for Exiles reception and submit to Fife Council for payment.

6.0 Environment Report John Bruce

6.1 A litter pick in association with Lloyds Banking Group Charity Team was carried out on 7th September. 13 volunteers managed to collect 35 bags of litter.

6.2 Recent flooding on Haugh road had been caused by faulty pumps. These have now been repaired or are in the process of being repaired. Scottish Water has assured residents that there is sufficient capacity to deal with any situation, but will continue to monitor the area.

6.3 Several complaints have been received with regard to the dirty condition of some of the bus shelters in the town. Fife Council indicated that cleaning of shelters has been cut to 5 times a year from 12. The shelters in question will be attended to.

6.4 Rubbish fly tipped in the dock area has been removed. Due to changes in disposal of commercial waste, this may become a more common problem and the situation should be closely monitored.

6.5 It was announced that FAB had been received a Gold Award from Beautiful Fife for the floral arrangements within the town. John asked the Community Council to recognise this achievement. It was unanimously agreed that a letter of congratulations should be sent.

6.6 In his absence Cllr. Kay indicated that the appropriate authority had been informed with regard to travellers camped in the dock area. He was also continuing to try and get a meeting arranged to discuss parking problems within the town.

Action:

Alex Macdonald to send letter of congratulations to FAB.

7.0 Review of Local Planning Applications. Tim Hailey

7.1 Listed building consent has been approved for painting Mary Sommerville's house in Sommerville Square.

7.2 Edinburgh Airport Meeting Kinghorn. Three representatives from Burntisland Community Council attended this and the Chairman's recommendation was read out:

“At this stage there is no specific proposal with respect to Burntisland on which we can comment. However, it would be wise to register our interest and our desire to ensure that we would not be adversely affected by any amendment to the flight paths. We will have to do that before the end of the consultation period on 12th September. A larger meeting has been arranged for Linlithgow on 19th September. It was felt that we should be represented.”

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A member of the public was concerned that with the introduction of transatlantic flights, not only will flights be more frequent, planes will be even larger.

Action:

Members to indicate who will attend the meeting for Edinburgh Airport on 19th September.

8.0 Burgh Buzz

8.1 Michael Booth representing the Burgh Buzz informed members that the deadline for the October issue was 12th October. This issue will contain details of the fireworks night.

9.0 Any Other Business

9.1 Inconsiderate Parking at School. The police are aware of this and are sending a letter to parents via Julie Anderson to inform them of school policy and their obligations. This will also be reiterated at Community Engagement meetings.

9.2 Town Bus. A member of the public enquired if there was any reason that the Town Bus did not go into the Collinswell estate. It was felt that Collinswell Residents Association should take this up with Bay Travel. Leslie Backhouse will follow on.

9.3 Scott Timber. Tim Hailey drew member's attention to the number of pallet lorries that are using the coastal road rather than Cowdenbeath road. It was agreed that Cllr. Leslie be asked to take this up with Scott Timber. Morag Douglas also drew members' attention to the increase in lorry journeys when the school was going in and also finishing. It had initially been agreed that they would try and avoid this period. This is being followed up by Julie Anderson.

9.4 Common Good Trust Meeting. Bob Smith apologised on behalf of the proposed trust for the unfortunate mix-up at their meeting in the Burgh Chambers. This was due to an unfortunate error by Cllr. Leslie who issued a general invitation to what was a closed meeting. Bob hoped that this would not deter members of the Community Council from having input into future meetings. Gordon Langlands agreed that there had been an unfortunate breakdown in communications and hoped that this would not be repeated. Bob Smith said that there was a very long way to go before any discussion on the proposed trusts agenda. George McLauchlan said that the Community Council meeting was not an appropriate place to discuss Trust business.

Actions:

Leslie Backhouse to contact Collinswell Residents Assoc. with regard to Town Bus route.

Cllr. Leslie to liaise with Scott Timber with regard to the increase in lorries using coast road and also travelling during school start and finish.

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10.0 New Business Items

10.1 *MUGA Use.* Gordon Langlands informed members that the backboard had still not been replaced and that he had not heard anything with regards to encouraging use of the facility. Cllr. Kay has contacted the relevant Fife Council official regarding the backboard.

10.2 *147 Kinghorn Road.* A member of the public, speaking on behalf of neighbours, expressed their concern with regard to the length of time that the pathway is likely to be closed. They are also concerned with the apparent lack of action on behalf of Fife Council. It was felt that Fife Council needed to be more assertive. A member of the public also questioned if a Building Warrant had been issued for work to start. The Secretary read out several emails that had been received on the subject; the gist of which was that the owner had done nothing illegal and there was little further that could be done. Cllr. George said that Cllr. Kay was working diligently on this matter and that we should offer him our 100% support. It was agreed that the Community Council should write a letter to the appropriate council department offering our support to Cllr. Kay in his effort to get this right of way re-opened.

10.3 *Heat Map Energy Plan.* A preliminary meeting has taken place with the steering group of the proposed Community Trust. A further meeting is being held on the 21st of September. It is hoped that the steering group and the Community Council can work on this together.

10.4 *Fife Communities Climate Action Plan.* Ben Barron informed members that this scheme was free and open to all groups. Ben described one scheme in Wormit, which generates electricity using solar panels for the benefit of the whole community. Ben felt that the Community Council could become involved and will report back.

10.5 *Castle Community Barbeque.* Ben Barron reported that over 100 people attended the event, including Fife Council officials, members of the Community Council and Cllr Leslie. A lot of useful feedback had been received, people had enjoyed themselves and it was an opportunity to show the new play facilities.

10.6 *Community Emergency Plan.* Gordon Langlands informed members that he, John Bradshaw and John Bruce had been successful in their application for £500, to purchase equipment to be used by Emergency Team responders. Once this has been bought it is hoped that an information event could be held at the Toll Centre to publicise the groups presence.

10.7 *School Health and Safety Posters.* A collection of mounted safety posters was displayed around the room giving an example of the work produced by primary pupils. These robust signs will be placed around the town reminding and advising members of the public.

Actions: Secretary to follow up with Cllr. Kay on repair to MUGA and possible tennis net. Also to send letter of support to FC with regard to Cllr. Kay's attempt at getting right of way re-opened.

Ben Barron to report back on Climate Action Plan.

Alex Macdonald to send letter to school congratulating on safety posters.

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11.0 Ongoing Business

11.1 *Burntisland Futures Trust*. Alex MacDonald submitted a report on the meeting held on 31st August. The steering group decided that no office bearers should be appointed until each individual's interests and skills can be identified. Members will take it in rotation to chair meetings. The steering group will meet with a representative of DTAS (Development Trusts Association Scotland), on 21st September, this will be a closed meeting. Both the steering group and the Community Council will be represented at an eco conference in Dunfermline on 20th September.

11.1.2 Alex MacDonald proposed in an email that some funds left over from the Futures Trust fund should be given to the steering group. George McLauchlan felt that the money could not be given to one proposed Trust and not the other. Gordon Langlands said that there may be costs involved in the Community Council becoming a charitable body and some of the money may be required for this. We may also need to print further copies of the Futures Brochure. The Secretary asked for a show of hands on retaining the funds with the Community Council; this was agreed unanimously. It was also agreed that Fife Council should be approached for their view on disposal of the balance.

11.2 *Charitable Status*. It was unanimously agreed that Gordon Langlands should explore further the implications of the Community Council applying for charitable status.

11.3 *East/West Links Play Area*. Planning consent for both areas has been received. Ongoing fund raising is continuing to match the funding being received from Fife Council. A number of events are planned. A member of the public asked who would be responsible for ongoing maintenance. Morag Douglas advised that this would be the responsibility of Fife Council. It was generally felt that the Community Council should have some roll in monitoring this process. It was agreed that an approach would be made to Fife Council with regard to this.

11.4 *Kirkton Cemetery*. George McLauchlan reported that the tenders for some aspects of phase two had come in over budget. These would go out for re-tender; as a result, completion dates for the project would be pushed back to late summer early autumn of 2017.

11.5 *Shipyards Steps*. Cllr George advised members that work was ongoing with clearing and repairing the shipyard steps. The bottom gate is open but access at the top end is still blocked. Painting and clearing is being carried out by the payback team and replacement handrails are being supplied by Hurd Rolland. It is hoped to have a small opening ceremony nearer to the end of September.

Actions:

Alex MacDonald to report back on Heat Map and Dunfermline Eco conference.

Secretary to enquire from FC possible valid uses of balance from Futures budget. Also to follow up on possible charitable status.

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Morag Douglas to enquire about possibility of having a roll in monitoring new play areas.

George McLaughlan to continue with Kirkton Church.

Cllr. George to keep us up to date re Shipyard Steps.

14.0 Date of Next Meeting

**14th October 2016
Burgh Chambers
7.00pm.**

George McLaughlan, Minutes Secretary.

Appendix: 1

August 2016		August 2015	
Number of Crimes	Number of Detections	Number of Crimes	Number of Detections
14 Includes: 6 Dishonesty 3 Assaults 3 Vandalisms 1 Consume Alcohol 1 Anti-Social Offence 4 Named suspect still to be traced. 6 Active enquiries.	4	49 Includes: 10 Assaults 9 Dishonesty 8 Anti-social Offences 5 Vandalisms 4 Sexual Offences 3 Bail Offence 3 Communication Offence 2 Road Traffic Act 1 Misuse of Drugs 1 Offence against a child 1 Wasting police time 1 Dog Offence 1 Fire raising Offence	34

CRIME STATISTICS

TOTAL NUMBER CRIMES (FIRST 6 MONTHS):

- 2016 – 170 (64% Detection Rate)
- 2015 – 187 (58% Detection Rate)

Overall reduction of 9% from 2015 to 2016.

MAIN CRIME GROUPS FOR BURNTISLAND:

Comparison in number of crimes from 2015 to 2016 in the first 6 months.

Below includes all variants, makes up 78% of crime in 2016 and 79% of crime in 2015.

- Assault - 42 (2016), 33 (2015)
- Vandalism – 33 (2016), 22 (2015)

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- Dishonesty – 35 (2016), 63 (2015)
- Anti-social behaviour offences – 22 (2016), 29 (2015)

POSSIBLE REASON FOR INCREASE IN RECORDED ASSAULTS:

- In 2016 out of 42 crimes, 18 were domestic related – 43%
- Compared with 2015 out of 33 crimes, 7 were domestic related – 21%

POSSIBLE REASON FOR INCREASE IN RECORDED VANDALISM:

- In 2016 out of 33 crimes, 9 directly related to youth disorder – 27%
- Compared with 2015 out of 22 crimes, 1 directly related to youth disorder – 4%
- In Burntisland there has been an issue with youth disorder, which can account for the rise in the number of vandalisms. However these are being carried out by a handful of individuals who have been identified and work is continuing, including partner agencies to curb this behaviour.

CRIME ANALYSIS – AUGUST 2016

Notable decrease in recorded crime in comparison with August 2015. Possible reasons are as follows:

- No crimes recorded in Aug 16 can be at this time directly related to youth offending, in comparison Aug 15 saw a spike in youth offending with 18 crimes, 37% of recorded crime that month.
- No crimes of a domestic nature recorded in Aug 16 compared with 4 directly related to domestic incidents in Aug 15, 40% of assaults recorded that month.
- A vast reduction in anti-social behaviour and assault crimes, which impact on the community as they occur in public places. 4 crimes of this nature recorded in Aug 16, compared with 18 crimes in Aug 15 a 78% reduction.

Action that was taken by Community Officers in order to assist with reducing crime.

- Community Engagement – Intelligence gathering and identifying hotspot areas and specific issues.
- Directed foot patrol in effected areas in order to prevent and deter criminal behaviour.
- Targeting persistent offenders seeking bail conditions and support for partner agencies.

In relation to August 2016, 4 named suspects are still to be traced and are actively sought. The remaining 6 crimes remain active investigations.

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Appendix: 2

Burntisland Community Council			
Treasurer's Report			
9th September 2016			
Details	Income	Expenditure	Balance
Balance Carried Forward 31/03/16	£23,541.12		
BCC Accounts to 12/08/16 (See Notes)	£25,325.24	£5,045.40	£43,820.96
Notes:			
The overall Community Council Account Balance includes balances held for the individual projects listed below.			
Burntisland Community Futures	£5,368.00	£4,591.80	£776.20
Burntisland Community Futures balance held in BCC Account 31/03/16	-£92.00		
Total Burntisland Community Futures Balance @ 12/08/16			£684.20
Exiles Reception	£100.00	£172.02	-£72.02
Exiles Reception balance held in BCC Account 31/03/16	£168.63		
Total Exiles Reception Balance @ 12/08/16			£96.61
Chimes balance held in BCC Account 31/03/16	£330.20		£330.20
East Links Playpark Project	£17,165.50		£17,165.50
East Links Playpark balance held in BCC Account 31/03/16	£22,844.00		
Total East Links Playpark Balance @ 12/08/16			£40,009.50
West Links Playpark Project	£1,418.31		£1,418.31
West Links Playpark balance held in BCC Account 31/03/16	£250.00		
Total West Links Playpark Balance @ 12/08/16			£1,668.31
Total held on Account for Projects			£42,788.82
Balance available to Community Council @ 09/09/2016 (See Notes)			£1,032.14