



Royal Burgh of Burntisland Community Council  
Final Approved Minutes.

Friday 13<sup>th</sup> November 2015  
7.00pm Burgh Chambers.

Present:

Christine Dewar, Morag Douglas, Tim Hailey, Gordon Langlands, Alex MacDonald, George McLauchlan, John Russell, Bruce Stuart, Bill Symington, Lesley-Anne Cronin, Lesley Backhouse.

Attending:

Paul Briscoe (Burgh Buzz), Stewart Mitchell (Safer Community Team), 9 members of the public.

**1.0 Chairman's Opening Remarks and Apologies for Absence.**

- 1.1 Apologies from John Bruce, Ben Barron, John Bradshaw, Bill Kirkhope.
- 1.2 The Chairman offered his apologies for the absence of the sound system.
- 1.3 The Chairman thanked those responsible for the smooth running of the Remembrance Day service and receptions.

**2.0 Minutes from previous meeting (9<sup>th</sup> October 2015)**

- 2.1 Minutes proposed by Lesley Anne Cronin, seconded by Tim Hailey.

**3.0 Police Report**

- 3.1 The Chairman advised members that he had not received a formal police report.
- 3.2 The Chairman advised members that he had contacted both David Torrance MSP, and Claire Baker MSP, to express the Community Council's concern at the increase in anti-social behaviour in the town. He expressed Council's view that the current operational method was not working and that for people to feel safe in their homes and within the community, it would have to change. Both MSPs had been in contact with Inspector Graeme Neill in Kirkcaldy to pass on the community's concerns. The chairman also noted that Bill Kirkhope had also written to Inspector Neill on behalf of the Burgh Buzz; the chairman read out this letter.
- 3.3 Stuart Mitchell was introduced as being part of the Safer Community Team. Christine Dewar said that she was unaware that we had Community Wardens in the town. Cllr Kay advised that Community wardens were often in town dealing with issues.
- 3.4 A member of the public asked if there were targets for the police in the area and if so how is it measured. He felt that the service being provided was diminishing steadily. Cllr Leslie stated that there was an action plan but this could not be revealed for operational reasons. She did feel however, that the Kirkcaldy area as a whole was understaffed. Cllr. Kay said that there was an application in for extra staff over a sustained period; two police officers per ward was being re-examined. Cllr Kay said that he disagreed with a lot that Bill Kirkhope had said in his letter. Alex MacDonald expressed the view that there was a lack of

resources at community level.

- 3.5 Lesley-Anne Cronin expressed her disappointment at the last Police Community Engagement meeting, she felt that although there was a large turnout the meeting was totally engaged with youth disturbance problems in Cromwell Road and nothing else was discussed.
- 3.6 The Secretary reminded anyone interested in the High Street parking problems, that there would be a meeting with Ian Smith of Fife Council in the Heritage Centre on 19th Nov. at 2.00pm.

*Action: Secretary to send out reminder about the meeting in Heritage Centre on 19<sup>th</sup> Nov.*

#### **4.0 Secretary's Report**

- 4.1 Fife Licensing Board Applications.  
Morag Douglas, as a license holder, absented herself from the room. The Secretary asked if there were any objections to the applications. It was unanimously agreed that they should be approved as they applied to existing licences; it was noted however that any applications for new licenses would meet with opposition on the grounds of overprovision.
- 4.2 Change to the Constitution.  
The change of name to include Royal Burgh, the addition of clause 8, on the environment and clause 9 on child protection were carried unanimously
- 4.3 Child Protection Policy.  
This policy was necessary so that applications for funding to certain bodies could go ahead. This was put to the vote; two members objected to the principle (Tim Hailey & Gordon Langlands). The motion was passed.

*Action: Alex MacDonald to write to Fife Licensing Board.  
Gordon Langlands to forward new Constitution and Child Protection Policy to Fife Council for review.*

#### **5.0 Treasurers' Report**

- 5.1 See Appendix 1
- 5.2 Remembrance Day.  
John Russell reported that everything progressed smoothly and there was a good turnout. George McLauchlan asked if it was not possible to hold only the one reception in the Town Hall, rather than in the Parish Church also. It was agreed that due to numbers attending this would not be possible. Cllr Leslie suggested that in future years an application should be made to Common Good, to help defray the cost of catering for this event. This was thought helpful and duly noted.  
Applications to the Common Good should be made at least 2 months in advance.

#### **6.0 Environment Report**

- 6.1 The Chairman offered apologies from John Bruce for his absence and read a pre-prepared report.
- 6.1.1 Pick It Bin It.  
Since its launch on 10<sup>th</sup> October this initiative has been reasonably

welcomed. Unfortunately four of the pickers have been stolen. It has been decided to continue with the boxes which hold gloves and bags, and extend these to the Lammerlaws and to Seamil.

6.1.2 Beach Promenade.

It has been noticed that there is a considerable amount of weeds growing along the edge of the prom, also, an accumulation of sand at the yellow tunnel. Cllr. Kay advised that the sand accumulates over a period of time and that Fife Council is aware of this and that it is checked every six to eight weeks.

6.1.3 Provision of additional Bins.

It has been noted that there is a lack of litter bins after the Red Pond tunnel on the coastal path. Fife Coast and Countryside Trust have offered two fishing tackle bins, for the dock area free, if we are prepared to arrange emptying them. This will need to be discussed with the appropriate people.

6.1.4 Bins.

There have been complaints from members of the public that wheely-bins are being blown over and the contents scattered. It has been advised that a piece of 'gaffer tape' placed on the bin will stop this.

6.1.5 Shipyard Stairs.

No further progress on this.

6.1.6 Safe walking to School.

It has been noted by a resident in Glebe Place, that children using this route to school are shooting out from behind parked cars whilst on their scooters. A member of the public at the meeting also drew attention to the lack of pavement at the crossing area on Cowdenbeath Road.

Cllr. Kay said that he would look into this.

6.1.7 Dog Fowling.

The Safer Community Officer advised that Environmental officers will be increasing patrols in certain areas within the town to deter irresponsible dog owners.

*Actions:*

*John Bruce to follow up on weeds on promenade, See-it-pick-it boxes bins for fishing tackle and additional bins for Low Road.*

*Cllr. George to pursue clean-up of Lammerlaws and Shipyard Stairs.*

*Cllr Kay to look into the state of pavement at crossing for children on Cowdenbeath Road.*

*John Bruce to contact the Headmistress regarding childrens' unsafe behaviour on Glebe Place.*

## **7.0 Review of Local Planning**

Tim Hailey noted that there was only one current application that should be noted. This concerned changes to the plans for the old primary. These were in keeping with what we were looking for, i.e. a reduction in density, 25 units instead of 30, and an entrance on Kirkcaldy road.

## **8.0 Burgh Buzz.**

Paul Briscoe said that he was standing in for Bill Kirkhope, who was on holiday and that he would be putting January's addition together.

## 9.0 New Business

- 9.1 Lammerlaws.  
John Russell commented on the overgrown state of the Lammerlaws and asked why it had not been attended to this year. Cllr. Kay advised that Community Payback had cut back the vegetation last year. Cllr George said that there was a problem with coastal erosion that posed a danger. Cllr George said he would contact the appropriate department.
- 9.2 Citizen of the year.  
The Chairman advised that nominations for this year should be in no later than the next meeting on the 11<sup>th</sup> December
- 9.3 Exon-Mobil Pantomime.  
70 tickets have been supplied to Christine Dewar for distribution.
- 9.4 Post Office.  
Again complaints have been received with regard to opening hours. George McLauchlan noted that the office had been closed all day (Friday), Morag Douglas also noted that Kinghorn had also been closed on days that it should be open.  
Cllr. Leslie said that she would take this up with Post office.
- 9.5 Young Hall.  
Bob Wilkie asked to address the meeting with regard to resurrection of an old plan to develop the site next to the Young Hall. Accusations were made as to why the original proposal was blocked. Cllr Leslie objected to the implications and suggested that if Mr. Wilkie had a problem he should take this up with the Standards Commission. The Chairman intervened to advise Mr. Wilkie that the Community Council meeting was not a place to raise this matter. The Chairman repeated to Mr. Wilkie that the Community Council supported the plan to open access to the High Street and also additional parking, at no cost to the public purse. Anything further must be taken up with the appropriate authority.
- 9.6 Pipe Band Mascot.  
Christine Dewar drew attention to the fact that she did not see the mascot given on loan to the pipe band being used at the Remembrance Day Parade. Alex MacDonald said he would look into this.
- 9.7 Integrated Social Care Plan.  
Cllr Leslie drew the Chairman's attention to this consultation. She felt that it was important that local communities have an input. It was agreed that Lesley Backhouse and Bill Symington should be asked to examine the online consultation and make the appropriate replies.
- 9.8 Community Good Application.  
The Toll Centre has applied for help with the installation of a new gas boiler and removal of asbestos. Tim Hailey asked if all avenues of funding had been explored. Cllr Kay said that those making the application were well versed in funding applications. Gordon Langlands said that it was hoped that heating costs could be greatly reduced with a new heating system. It was unanimously agreed that the application should be supported.

### **Actions.:**

*Secretary to remind members to gather nominations for Citizen of the*

*year and to contact Lesley Backhouse and Bill Symington with regard to Integrated Social Care survey on Fife Direct.*  
*Alex MacDonald to reply with our backing for Common Good Application and to follow up on pipe band mascot.*  
*Cllr Leslie to pursue Post Office with regard to opening hours.*

## **10.0 Ongoing Business**

- 10.1 Letter to local MSPs &MP. This has been done and acknowledged.
- 10.2 Pharmacy Application. Letter has been sent and acknowledged.
- 10.3 Travellers at dock area. Cllr. Kay has approached Forth Ports, and the matter has been dealt with.
- 10.4 Bowling Club. Letter of congratulations has been sent.
- 10.5 Superfast Broadband. Alex MacDonald is having difficulty in finding out who to contact. He will continue to pursue.
- 10.6 Community Resilience Seminar. Lesley-Anne Cronin is still awaiting information from Scottish Office.
- 10.7 Town Clock. There is still nothing further to report. Gordon Langlands has found the mechanism intact and it appears it is only the speakers that are missing. Councillors are awaiting a response from officials.

### **Action:**

*Councillors to pursue reintroduction of clock chimes.*

## **11.0 Awaiting Update**

- 11.1 Burntisland Futures.  
Alex MacDonald advised members that copies of the reports received from STAR are available at the Library; they are also available on the Community Council website. Alex MacDonald looked for general agreement from members to carry forward to the final phase of stage 1, the production of a Community Action Plan brochure which would be distributed to all households in the town. This would require additional funding the request for which would need to be approved by the Local Committee in January. Discussions on cost would be discussed in private. This was agreed.
- 11.2 Signage.  
Alex MacDonald has been advised that Ian Archibald has arranged for two descriptive sign boards to be placed, one near to the railway station and the other at the car park at the Links. Two finger posts will also be ordered, one for the High Street and the other at the start of the coastal walk at Kirkton Road.
- 11.3 Half Moon.  
Cllr. George advised that ownership of the Half-moon was unsure at the moment although it looked as if it could be Common Good. There were many problems being thrown up when looking into this. Nothing further is planned at the present.
- 11.4 Toll Park.  
Cllr. Kay advised that remedial work will start shortly and carry on over the winter months. It is likely that the playing area will be fenced off during this period. It is hoped that the pitches will be open by May.
- 11.5 Rossend Neighbourhood Action Plan.  
Nothing further to report.

- 11.6 East/West Links Play Area.  
Morag Douglas reported that money is starting to come in for the East Links scheme and that further fundraising continues. The Links play areas project has been approved for inclusion in the Co-op local community awards. Morag has had a site visit with developers of the East Links area. It has been decided to retain this area as a 'Spider Park', refurbish the present 'Spider', and introduce new equipment. Plans will be prepared and these will be discussed with pupils at the primary school for their input.
- 11.7 Kirkton Cemetery. George McLauchlan reported that Heritage Lottery Fund had approved work to start on the site. Bereavement Services are due to begin spraying the ivy so that removal can start in the spring. An Archaeological Architect has been appointed to do an initial survey of the ruin to plan ivy removal and record stonework. Fundraising is ongoing. The project has been approved for inclusion in the Co-op community awards, the amount received will depend on the number of votes received from the local community.
- 11.8 Suitable Badge/ Medal. This is ongoing.  
*Actions:*  
*Alex MacDonald to report on Burntisland Futures and badge/medal.*  
*John Bradshaw on signage.*  
*Cllr. George on Half-moon/ Sailors Walk.*  
*All Cllrs to pursue progress on Toll Park.*  
*Ben Barron to give progress on Rossend Neighbourhood Action.*  
*Morag Douglas on East/West Links play areas.*  
*George McLauchlan on Kirkton Church.*

**12.0 Date of Next meeting. 11<sup>th</sup> December 2015**

Appendix: 1.

<b>Burntisland Community Council</b>			
<b>Treasurer's Report</b>			
<b>13th November 2015</b>			
<b>Details</b>	<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>
Balance Carried Forward 31/03/15	£824.07		
BCC Accounts to 13/11/15 (See Notes)	£12,238.32	£11,955.26	<b>£1,107.13</b>
<b>Notes:</b>			
The overall Community Council Account Balance includes balances held for the individual projects listed below.			
Burntisland Community Futures	£10,900.00	£10,992.00	<b>-£92.00</b>
Burntisland Community Futures balance held in BCC Account 31/03/15	£0.00		
Total Burntisland Community Futures Balance @ 13/11/15			<b>-£92.00</b>
Exiles Reception	£0.00	£149.04	<b>-£149.04</b>
Exiles Reception balance held in BCC Account 31/03/14	£17.67		
Total Exiles Reception Balance @ 13/11/15			<b>-£131.37</b>
Chimes balance held in BCC Account 31/03/14	£330.20		<b>£330.20</b>
War Memorial Project	£46,390.66	£47,960.64	<b>-£1,569.98</b>
War Memorial balance held in BCC Account 31/03/14	£1,500.00		
Total War Memorial Balance @ 13/11/15			<b>-£69.98</b>
Total held on Account for Projects			<b>£623.55</b>
Total held on Account			<b>£623.55</b>
Balance available to Community Council @ 10 (See Notes)			<b>£483.58</b>